

ELSINBORO TOWNSHIP

May 5, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this May 5, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 04/07/2025 Regular meeting

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills Motion McAllister Second Hogate 3 Ayes

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Betty Jean Eby, Solicitor Vigilante

RESOLUTIONS TO BE APPROVED

RESOLUTION NO. 2025-29 RESOLUTION FOR SELF EXAMINATION OF THE BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Elsinboro has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2025 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Elsinboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2025-30
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO
AUTHORIZING THE CLERK TO READ RESOLUTION NO.
2025-31 BY TITLE ONLY

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2025-31 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2025 budget shall be read by title only.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2025-31
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO
ADOPTING THE 2025 MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO BY TITLE
ONLY AS PERMITTED BY RESOLUTION 2025-30

SECTION 2. UPON ADOPTION FOR YEAR 2025

Be it Resolved by the **ELMBORO** COMMITTEEPERSONS of the **Salem** TOWNSHIP of the County of **Salem** that the independent itemizations set forth in hereby adopted and shall constitute an appropriation for the purposes stated of the same therein set forth as appropriations, and authorization of the amount of

(a) \$ 508,482.07 (Item 2 below) for municipal purposes, and

(b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and

(c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of

(d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

(e) \$ - (Sheet 44) Public Safety Fund Levy

(f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes

Elwell
McAllister
Hogate

Nays

Abstained

Absent

SUMMARY OF REVENUES

1. General Revenues			
Supplemental Appropriated			
Municipal Revenues Anticipated	48,100	5	252,265.92
School Districts Anticipated	14,998	5	208,715.84
Total Anticipated	63,098	10	460,981.76
2. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY	87,198	5	508,482.07
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY	-	-	-
4. TO BE ADDED TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY	-	-	-
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	67,111	5	-
Total Revenues	152,296	5	1,064,168.83

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:			
Within "CAPS"			
(a & b) Operations Including Contingent	34,201	\$	641,382.00
(c) Deferred Charges and Statutory Expenditures - Municipal	34,209	\$	13,712.00
(d) Cash Deficit	46,880	\$	-
Excluded from "CAPS"			
(a) Operations - Total Operations Excluded from "CAPS"	34,305	\$	147,348.84
(b) Capital Improvements	44,690	\$	45,000.00
(c) Municipal Debt Service	46,880	\$	-
(d) Deferred Charges - Municipal	37,480	\$	-
(e) Judgments	29,405	\$	-
(f) Cash Deficit	46,880	\$	-
(g) For Local District School Purposes	28,410	\$	-
(h) Reserve for Uncollected Taxes	92,899	\$	216,755.99
Total Appropriations	34,490	\$	1,064,168.83

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 5 day of May, 2025. It is further certified that each item of revenue and appropriation is set forth in the same grouping and by the same title as appeared in the 2025 approved budget and all amendments thereto, if any, which have been previously approved by the governing body of the governing body.

Certified by me this 5 day of May, 2025. [Signature] Clerk

Motion to open to public McAllister Second Hogate 3 Ayes

Mayor Elwell presented the 2025 Township budget. The Township will be under a penny, the School will be about 12% increase since State Aid has cut back the amount they would usually receive.

Steve asked how will budget be impacted by state aid? ? replied there will be an increase.

The CFO is waiting for the state to adopt budget so tax bills may go out late.

Motion to close public McAllister Second Hogate 3 Ayes

Motion to adopt McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2025-32

RESOLUTION APPROVING THE PURCHASE OF A COMPRESSOR FILLING STATION

WHEREAS, the Township of Elsinboro has a need to approve a proposal for Breathing Air Compressor Filling station used by Elsinboro Fire Company as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Dival Safety has submitted a proposal on 4/13/25 indicating they will provide the Cascade and Compressor Filling station for \$42,219.94; and

WHEREAS, Dival Safety has completed and submitted a Business Entity Disclosure Certification which certifies that Dival Safety has not made any reportable contributions to a political or candidate committee in the Township of Elsinboro in the previous one year, and that the contract will prohibit the Dival Safety from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Finance Officer has certified the funds are available in the American Recue Firefighter Grant for payment of this contract in accordance in accordance with N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED. that the Township Committee of the Elsinboro Township in the County of Salem, New Jersey authorizes to enter into a contract with Dival Safety as described herein; and,

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Motion McAllister Second Hogate 2 Ayes Elwell Abstains

RESOLUTION NO. 2025-33

RESOLUTION AMENDING RESOLUTION NO. 2024-51

WHEREAS, the Township of Elsinboro (“Elsinboro”) was awarded American Rescue Plan Funds to construct a Pole Barn; and

WHEREAS, Green Hills Construction Inc. is the contractor qualified to perform the required work;

WHEREAS, the amended cost estimate was do to a change order; and

WHEREAS, the Chief Financial Officer of Elsinboro has certified that funds are available to pay for the services rendered;

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHP OF ELSINBORO that resolution for Green Hills Construction Inc. has been amended; and

BE IT FURTHER RESOLVED, that the amended contract for the Pole Barn that was awarded to Green Hills Construction Inc. shall be \$ 43,500.00; and,

BE IT FURTHER RESOLVED, that the Mayor is authorized to amend the resolution to with Green Hills Construction, LLC.; and,

BE IT FUTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion McAllister Second Hogate 3 Ayes

**RESOLUTION NO. 2025-34
RESOLUTION AUTHORIZING ACCEPTANCE OF FIRE EQUIPMENT ON BEHALF OF
ELSINBORO FIRE COMPANY**

WHEREAS, the City of Salem desired to sell and the Elsinboro Fire Company desired to purchase certain fire apparatus which was no longer needed for public use by the City of Salem;

WHEREAS an agreement was made between that the Elsinboro Fire Company would purchase the fire apparatus, 1999 E-One pumper fire truck, from the City of Salem for the sum of \$1.00;

WHEREAS, The City of Salen passed an Ordinance (City of Salem 25-01) on March 17, 2025 to sell a 1999 E-One pumper fire truck (the "Property") to the "Township of Elsinboro, a body corporate and politic of the State of New Jersey" instead of the named purchaser, the Elsinboro Fire Company; and

WHEREAS, The City of Salen declined to amend the Ordinance (City of Salem 25-01), to reflect the correct purchaser; and

WHEREAS, the Fire Apparatus Purchase Agreement And Bill Of Sale is between City of Salem, a body corporate and politic of the County of Salem, State of New Jersey, having officers at 125 West Broadway, Salem, NJ 08079 (hereinafter "Seller") and the Township of Elsinboro (hereinafter "Purchaser"), a body corporate and politic of the County of Salem, State of New Jersey, having offices at 619 Salem Ft-Elfsborg Rd, Salem, NJ 08079.

WHEREAS, the Mayor and Committee have determined that it is in the best interests of the Township to execute the purchase agreement, take possession and title of the equipment and then transfer it to the Elsinboro Fire Company.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elsinboro the Township Committee expressly authorizes the Mayor or his designee to execute the Fire Apparatus Purchase Agreement And Bill Of Sale on behalf of the Township with the intention of transferring the property by Ordinance to the Elsinboro Fire Company.

Motion McAllister Second Hogate 2 Ayes Elwell Abstained

Elsinboro Township
Salem, New Jersey
Sustainable Land Use Pledge
Resolution 2025-35

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, Given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

NOW THEREFORE, we the town of Elsinboro, resolve to take the following steps with regard to our municipal land-use decisions with the intent of making Elsinboro Township a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

1. **Regional Cooperation** - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.
2. **Transportation Choices** - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.
3. **Natural Resource Protection** - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.
4. **Mix of Land Uses** - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.
5. **Housing Options** - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.
6. **Green Design** - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.
7. **Municipal Facilities Siting** - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Dated 5 May 2025



Sean M. Elwell, Mayor

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2025-36

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID
AND ECONOMIC DEVELOPMENT
RECOMMENDATION OF AWARD
STATE AID PROJECT**

BE IT RESOLVED

that Elsinboro Township

hereby recommends to the New Jersey Department of Transportation that the contract for

Stuart Drive and Philip Drive Resurfacing

(Name of Project)

in the Township of Elsinboro County of Cumberland
(Name of Municipality)

be awarded to South State, Inc.

whose bid amounted to \$94,785.85 is subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign, for and on its behalf the contract in the prescribed form for said construction.

That the clerk of this body be and is hereby directed to seal said contract
with the corporate seal of this body and to attest to the same.

Approved by the Elsinboro Township on 5/5/25
(Name of Local Government) (Date of Award)

(Presiding Officer)

(Date)

(Clerk)

(Date)

Motion McAllister Second Hogate 3 Ayes

(Affix Seal)

ORDINANCE TO BE INTRODUCED

ORDINANCE NO. 2025-04

ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF STUART DRIVE AND PHILLIPS DRIVE IN THE AMOUNT OF \$105,174.00 INCLUDING THE APPROPRIATION OF \$15,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

BE IT ORDAINED by the Mayor and Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey (not less than two-thirds of the full membership thereof affirmatively concurring) as follows:

Section 1. The Township Committee hereby authorizes for the purpose set forth in Section 3 of this ordinance an appropriation in the amount of \$ 120,174.00

Section 2. For the funding of the cost of said purpose, the Township Committee hereby appropriates \$15,000.00 from the Capital Improvement Fund available therefore by virtue of provision in a budget or budgets of the Township previously adopted. In addition, the Township Committee has received approval of an allotment in the amount of \$105,174.00 under the New Jersey Transportation Trust Fund Authority Act. The amount received under the New Jersey Transportation Trust Authority Act will be utilized for payment of expenditures or for the reimbursement of expenses paid.

Section 3. The purpose herein referred to and hereby authorized is as follows:

Reconstruction of Phillip Drive and a portion of Stuart Drive \$120,174.00

Section 4. It is hereby found, determined and declared that:

(a) The purpose described in Section 3 hereof is not a current expense and is an improvement which the Township of Elsinboro may lawfully make as a general improvement, and no part of the costs thereof has been or shall be specifically assessed on property specifically benefited hereby.

(b) The average period of usefulness of the purpose for which the obligations authorized by this ordinance are to be used is 10 years.

(c) The aggregate amount included in the estimated cost of the improvements or purposes for the payment of interest on such obligations, accounting, engineering and inspection costs, legal expenses, architect's fees, cost of authorizing, selling and issuing obligations, preliminary planning, test and survey expenses, and a reasonable proportion of the compensation and expenses of employees of the Township of Elsinboro in connection with the construction or acquisition of such improvements or property shall not exceed \$15,000.00

(d) No debt is authorized by this ordinance.

Section 5. The 2025 Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk and is available for public inspection.

Section 6. This ordinance shall take effect after final passage as provided by the New Jersey Statute.

Motion McAllister

Second Hogate

3 Ayes

Motion to approve Raffle License for the Salem County Historical Society

Motion McAllister Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collector's to be kept on file

Township Solicitor spoke about curb painting.

Committee Reports

Emergency Management.- Deputy Mayor McAllister – The School Evacuation Drill has been scheduled.

Community Development- Mayor Elwell shared there will be a meeting on May 29, 2025 for the Giordano Proposal. On June 3, 2025 we will have a sale of 2 contiguous properties. On May 7, 2025 it will be Bike to school day.

Township Roads- Committeeman Hogate spoke with the county road department about patch. The truck plow will be removed. He also shared the possibility of a light on the flag out front. The yard sale will be on May 17, 2025.

Insurance-Committeeman Hogate met with the Trico Jif for inspection.

Open to Public Comment

Mr. Hart asked about the water problem by his house. Mayor Elwell said the county will install a Sluice Valve next week.

Mr. Fox asked about Zoning for Roosters? He was referred to the Zoning Office.

Date of Next Meeting: June 2, 2025

Motion for Adjournment at 7:22pm **McAllister Second Hogate 3 Ayes**

Marty Uzdanovics
Clerk