

ELSINBORO TOWNSHIP - REORGANIZATION MEETING 1-1-24

The Clerk called the reorganization meeting to order at 11:00 a.m. Reported that the requirements of the Sunshine Law have been met and the meeting was advertised as required by law. Notice was also posted on the door Elsinboro Municipal Building and on the website. The clerk welcomed everyone to the Reorganization Meeting for Elsinboro Township.

Please stand for the flag salute.

Joseph McAllister was sworn in for Township committeeman
Congratulations by all.

Next order of business was the nomination of Mayor by the Township Committee.
Committeeman McAllister nominated Sean Elwell for Mayor
There were no other nominations so nominations were closed.

The Clerk took a roll call vote – McAllister Second Hogate 2 RCV yes
Mayor Elwell was Congratulated by all.

Mayor Ewell requested a motion to dispense with the reading of minutes from the previous meeting and to approve as submitted.

Motion McAllister Second Hogate Roll Call Vote 3 yes

Mayor Elwell proceeded the resolutions:

RESOLUTION (2024-01)

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2024;

NOW, THEREFORE, BE IT RESOLVED that Joseph McAllister be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FORREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FORREST be appointed Officer to Issue Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning, Housing and Construction official for the Township of Elsinboro; and

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the

Township of Elsinboro; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act (ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that CARMEN DADDARIO be appointed Emergency Management Coordinator for Elsinboro Township for a three year term (01/01/2024 – 12/31/2026; and

BE IT ALSO RESOLVED that JOSEPH WINCHELL be appointed Deputy Emergency Management Coordinator for Elsinboro Township for a one year term (01/01/2024-12/31/2024; and

BE IT ALSO RESOLVED that SEAN ELWELL be appointed Clean Communities Coordinator; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that BETTY JEAN EBY be appointed part time Secretary

BE IT ALSO RESOLVED that ESTHER MITCHELL be appointed Deputy Registrar for Elsinboro Township for 2024; and

BE IT ALSO RESOLVED that DENNIS LASSA is appointed Plumbing Subcode Inspector for the year 2024; and

BE IT ALSO RESOLVED that JOHN CILIBERTI is appointed Fire Subcode Inspector for the year 2024; and

BE IT ALSO RESOLVED that STACY DAVIS is appointed Electrical Subcode Inspector for the year 2024; and

Motion McAllister Second Hogate Roll Call Vote 3 yes

**RESOLUTION NO. 2024-02
RESOLUTION AUTHORIZING MEETING DATES AND TIMES**

BE IT RESOLVED by the Township Committee of the Township of Elsinboro that its regular meetings for the year 2024 shall be held at 6:00pm on the first Monday of each month except September TBA, reorganization will be January 1, 2025; and

BE IT FURTHER RESOLVED the meetings for MAPSA will be on the first Wednesday (unless

there's a holiday) at 5pm, January 10, March 6, May 1, September 4 and November 6; and

BE IT FURTHER RESOLVED the Board of Health meetings will be held the first Monday of February, May, August and November at 5:30pm in the Elsinboro Municipal Building, and

BE IT FURTHER RESOLVED that South Jersey Times and Elmer times be designated as the official newspaper to receive a copy of this Resolution and that a copy of same be sent to said newspaper; and

BE IT FURTHER RESOLVED that a copy of this Resolution be posted and remain posted on the Bulletin Board at the Elsinboro Municipal Building, Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey.

Motion McAllister Second Hogate Roll Call Vote 3 yes

RESOLUTION NO. (2024-03)
RESOLUTION AUTHORIZING DESIGNATED DEPOSITORIES FOR ELSINBORO TOWNSHIP

WHEREAS, the Elsinboro Township Committee has met for its Reorganization Meeting for the year 2024;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the depositories for all township accounts which are subject to the control of the Township Committee:

1. Sun National Bank
2. Fulton Bank
3. Franklin Bank
4. T. D. Bank

BE IT FURTHER RESOLVED that the Custodians shall be John Willadsen, Chief Financial Officer, Elizabeth Wallender, Tax Collector, Ida Forrest, Deputy Tax Collector, Edmund H. Shimp, Jr. Animal Control Officer, and Marty R. Uzdanovics, Municipal Clerk.

Motion McAllister Second Hogate Roll Call Vote 3 yes

RESOLUTION (2024-04)
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITOR

WHEREAS, the Township of Elsinboro has a need to acquire an auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Certified Municipal Finance Officer of the Township has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this

governing body; and

WHEREAS, Nightlinger, Colavita and Volpa, P.A. has submitted a proposal January 1, 2024 indicating they will provide the Auditor Services for the auditing and other accounting services for the proposed price of \$29,975.00; and

WHEREAS, Nightlinger, Colavita and Volpa, P. A. Has completed and submitted a Business Entity Disclosure Certification which certifies that Nightlinger, Colavita and Volpa, P.A. has not made any reportable contributions to a political or candidate committee in the name of the elected officials in the previous one year, and that the contract will prohibit Nightlinger, Colavita and Volpa, PA from making any reportable contributions through the term of the contract; and

WHEREAS, the Township has complied with the requirements regarding certification of the availability of funds -NJAC 5:30-5.4 whereby the Certified Municipal Finance Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that The Township Committee of the Township of Elsinboro authorizes the Mayor and Township Clerk to enter into a contract with Nightlinger, Colavita and Volpa, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the South Jersey Times Newspaper within (10) days of its passage.

Motion McAllister Second Hogate Roll Call Vote 3 yes

**RESOLUTION NO. 2024-05
RESOLUTION AUTHORIZING AGREEMENT WITH EDMUND SHIMP FOR
ANIMAL CONTROL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Animal Control Services; and

WHEREAS, Edmund Shimp as agreed to provide said Animal Control services for the sum of \$3200.00 per year payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January, 2024 by the Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Edmund Shimp and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Edmund Shimp is an Animal Control Officer licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Resolution to approve the Temporary Budget (Res. 2024-9)
Motion to approve by Roll Call Vote

**RESOLUTION NO. 2024-06
 RESOLUTION AUTHORIZING MAYORS APPOINTMENTS**

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2024;

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following committees:
 (First name indicates Chair of Committee)

- | | |
|----------------------------------|--|
| Emergency Management Comm. | - McAllister – Elwell - Hogate |
| Community Development/Green Team | - Elwell -Hogate - McAllister- Uzdancovics |
| Township Roads | - Hogate - Elwell – McAllister |
| Board of Health | - Elwell – McAllister – Hogate |
| Insurance | -Hogate - McAllister - Elwell - Willadsen
Uzdancovics |
| Administration | - Elwell – McAllister - Hogate |

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following;

Planning Board

- | | |
|-----------------------------|---|
| One year term to 12-31-2024 | - Sean Elwell
- Joseph McAllister
- Carmen Daddario |
|-----------------------------|---|

- | | |
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| Full Term Expiring 12-31-2027 | - Dave Faulhaber
Richard Kazunas |
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Alternates to Planning Board

- | | |
|-----------------------------|------------------------------|
| Two Year Term to 12-31-2025 | - Joseph Robbins
Jack Elk |
|-----------------------------|------------------------------|

Motion McAllister Second Hogate Roll Call Vote 3 yes

**RESOLUTION NO. 2024-07
 RESOLUTION AUTHORIZING AGREEMENT WITH THE VIGILANTE LAW FIRM
 FOR PROFESSIONAL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires legal services; and

WHEREAS, The Vigilante Law Firm has agreed to provide said legal services for the sum of \$135.00 per hour payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2024 by Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between The Vigilante Law Firm and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as The Vigilante Law Firm is an attorney at law licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Motion McAllister Second Hogate Roll Call Vote 3 yes

**RESOLUTION NO. 2024-08
RESOLUTION AUTHORIZING AGREEMENT WITH FRALINGER ENGINEERING,
PA FOR PROFESSIONAL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Engineering services; and

WHEREAS, Fralinger Engineering, PA. has agreed to provide said Engineering services per contract payable by Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2024 by the Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Fralinger Engineering PA. and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Fralinger Engineering, PA is licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Motion McAllister Second Hogate Roll Call Vote 3 yes

**RESOLUTION NO. 2024-09
RESOLUTION TO INTRODUCE THE TEMPORAY BUDGET 2024
Motion McAllister Second Hogate Roll Call Vote 3 yes**

Motion to adjourn Reorganization Meeting at 11:17am.

Motion McAllister Second Hogate Roll Call Vote 3 yes

*******REGULAR MEETING FOR JANUARY TO FOLLOW*******