

ELSINBORO TOWNSHIP

May 6, 2024

The regular meeting was called to order at 6:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and the Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and the Township website.

Mayor Elwell called this May 6, 2024 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 04/01/2024.

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills Motion McAllister Second Hogate 3 Ayes

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate,

CFO Willadsen, Clerk Uzdancovics, Solicitor Vigilante

ORDINANCE TO BE INTRODUCED

ORDINANCE NO. 2024-05

AN ORDINANCE AMENDING THE ELSINBORO TOWNSHIP CODE CHAPTER 214,
STORMWATER MANAGEMENT
TO COMPLY WITH THE REQUIREMENTS OF THE NJDEP TIER A STORMWATER GENERAL
PERMIT"

The purpose of the Ordinance is to cause Elsinboro Township's Stormwater management and control ordinance to conform with recent amendments to the New Jersey Department of Environmental Protection's (NJDEP) Stormwater Management rules at N.J.A.C.7:8, which were amended on July 17, 2023. The Ordinance includes revisions to Chapter 214 Stormwater Management of the Elsinboro Township Code. An ordinance to establish requirements for tree removal and replacement in Township of Elsinboro adopts sections of the code to regulate requirements for tree removal and replacement in Township of Elsinboro, to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare .

The Ordinance can be reviewed at the Elsinboro Township website;
www.elsinborotownship.com

Motion to open to public	Motion McAllister	Second Hogate	3 Ayes
Motion to close public	Motion McAllister	Second Hogate	3 Ayes
Motion to adopt	Motion McAllister	Second Hogate	3 Ayes

Mayor Elwell Shared this is required by the State for Tier A

RESOLUTIONS to be approved

RESOLUTION NO. 2024-24

AUTHORIZING LOCAL EXAMINATION OF THE 2024 BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Elsinboro has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2024 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Elsinboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2024-25

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO
AUTHORIZING THE CLERK TO READ RESOLUTION NO. 2024-26 BY TITLE ONLY**

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2024 budget shall be read by title only.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2024-26

**RESOLUTION OF ELSINBORO TOWNSHIP ADOPTING THE 2024 MUNICIPAL BUDGET
OF ELSINBORO TOWNSHIP BY TITLE ONLY AS PERMITTED BY RESOLUTION 2024-**

25

Motion to open to public	McAllister	Second Hogate	3 Ayes
Motion to close public	McAllister	Second Hogate	3 Ayes
Motion to adopt	McAllister	Second Hogate	3 Ayes

Mayor Elwell gave a presentation for the 2024 budget and showed the breakdown of what percentage the county, school and the township have in the budget.

Mr. Quinette asked about the street lighting portion and if LED lights would make a difference in cost. Mayor Elwell said yes it would we have searched for grants, but haven't been successful yet.

RESOLUTION NO. 2024-27

RESOLUTION TO APPROVE CONTRACT WITH BARBER CONSULTING SERVICES.

WHEREAS, the Township of Elsinboro entered into a contract with Barber Consulting services; and

WHEREAS, the contract will take care of our computer support and maintenance for the year 2024 for a fee of \$1535.00, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are pending the successful passage and adoption of the CY 2024 Information Technology Center OE Budget in a total amount of \$1535.00 for Information Technology Services for the period of 06/01/24 – 12/31/2024; and

BE IT RESOLVED the Township Committee of the Township of Elsinboro is authorized to approve this contract.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2024-28

RESOLUTION TO APPOINT A NEW ELECTRICAL INSPECTOR

WHEREAS, there is a vacancy in Elsinboro Township for an Electrical Subcode Official; and

WHEREAS, James Pratta is being appointed to fill the unexpired term for Electrical Subcode Official; and

WHEREAS, Pratta will be paid according to the current Salary Ordinance; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that James Pratta is hereby appointed as Electrical Subcode Official for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect May 6, 2024 until December 31, 2024.

Motion McAllister Second Hogate 3 Ayes

Motion to approve subject to solicitor review, the committee agreed to execute the request by SJG to acknowledge but not approve to an application being submitted by SJG to extend gas into communities in Salem county.

Motion McAllister Second Hogate 3 yes

Police Report, Building Inspectors Report, CO Report and Tax Collector's Report to be kept on file

Township Solicitor – Nothing at this time

Committee Reports

Fire Company – No Report

Emergency Management – Deputy Mayor McAllister shared that the Activity Stations for the walking path cost more than our grant so we partnered with the school to help out with the cost.

Community Development- Mayor Elwell informed everyone that South Jersey Gas is looking into expanding in Elsinboro and possibly the nearby towns. The county has held a couple meetings where they are considering the possibility of paid ambulance. He also announced the catch basins had been cleaned out.

Township Roads -Committeeman Hogate said Featherbed Lane is the last road to be done then we start over. He attended the JIF meetings and really enjoyed the recycling tour that was mandatory.

Insurance- Committeeman Hogate attended all JIF meetings

Administration- Mayor Elwell announced the Second grade shadowing will be held at the June 3, 2024 meeting.

Open to Public Comment

Mr. Quinette told the committee how disgusted he is with how the Army Corp has handled the road project.

A few other residents made comments as well.

Mayor Elwell shared that the state and Army Corp of Engineers are working on a plan to pave the damaged section of Salem Ft. Elfsborg Road. The Township is advocating to make the road right.

Deputy Mayor McAllister thanked Jenna Hogate for her efforts putting on the Community Yard Sale and doing the list.

RESOLUTION NO. 2024-29

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) Matters Required by confidential: Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Any matter in which the release of information would impair the right to receive federal funding.

(3) Matters involving individual privacy: Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .

(4) Matters pertaining to a collective bargaining agreement: Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) Matters relating to the purchase, lease acquisition of real property or investment of public funds: Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Matters of public protection: Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) Matters relating to litigation, negotiations and attorney-client privilege: Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) Matters relating to the employment relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) Deliberations after public hearing. Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client/ Contract Negotiations

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion McAllister Second Hogate 3 Ayes

Motion to close open session McAllister Second Hogate 3 Ayes

Motion to open closed session McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2024-30 Interlocal agreement with the Salem County Board of County Commissioners to provide Public Health Services

Tabled - Motion McAllister Second Hogate 3 Ayes

Date of Next Meeting: June 3, 2024

Motion for Adjournment made by **McAllister, Second Hogate , 3 Ayes at 7:15pm**