

Mayor Elwell called the January 1, 2024 township committee meeting to order.

RESOLUTION (2024-10)

RESOLUTION TO APPOINT FUND COMMISSIONER FOR MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Douglas Hogate to serve as Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Douglas Hogate as Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

Motion McAllister

Second Hogate

3 RCV Yes

RESOLUTION (2024-11)

RESOLUTION TO APPOINT ALTERNATE FUND COMMISSIONER FOR MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Joseph McAllister to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Joseph McAllister as Alternate Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

RESOLUTION NO. 2024-12

RESOLUTION TO APPOINT RISK MANAGEMENT CONSULTANT AND APPROVE AGREEMENT FOR JIF

WHEREAS, the Governing Body of Elsinboro Township is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspcifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspcifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Elsinboro Township does hereby appoint Young Insurance Co. as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

Motion McAllister Second Hogate 3 RCV yes

RESOLUTION NO. 2024-13

RESOLUTION FOR THE OFFICE OF THE TAX COLLECTOR

WHEREAS, the Township of Elsinboro is able to set policies and procedures for the office of the Tax Collector that allows for the best fiscal interest of the municipality,

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector, is hereby authorized and directed to the following:

1. Interest on taxes shall be 8% on the first \$1,500 of the delinquency and 18% on all subsequent delinquency until the account is paid in full.
all accounts have a 10 day grace period during each quarter when taxes are due.
2. No year end penalty will be charged to any accounts that have a \$10,000 or more balance on 12/31/2024.
3. A tax sale of all delinquent accounts for the 2023 Municipal Taxes will be held no later than March 30, 2024.
4. Delinquent tax accounts in the amount of +/- \$5.00 may, at the discretion of the tax collector be canceled prior to the tax sale.
5. Return checks for insufficient funds will be assessed the return check charge of \$20.00

6. Any payments for the redemption of Tax Sale Certificates must be submitted via certified funds (cash, money order, or certified checks).
7. Certificates of Redemption shall be issued for a fee of \$25.00.lector for the year 2024

Motion McAllister

Second Hogate

3 RCV Yes

**RESOLUTION NO. 2024-14
RESOLUTION APPROVING THE AGREEMENT FOR ANIMAL SHELTER SERVICES**

WHEREAS, Elsinboro Township has a need for and Animal Shelter Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Animal Shelter Services with Voorhee’s Animal Orphange; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2024; and

Motion McAllister

Second Hogate

3 RCV Yes

**RESOLUTION NO. 24-15
RESOLUTION AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT
WITH THE TOWNSHIP OF QUINTON**

WHEREAS, Elsinboro Township Elsinboro and Quinton Township (“Quinton”) are required to have a Registered Municipal Clerk pursuant to N.J.S.A. 40A:9-133; and

WHEREAS, Quinton currently has a Registered Municipal Clerk; and

WHEREAS, Elsinboro is in need of the services of a Registered Municipal Clerk; and

WHEREAS, Elsinboro and Quinton have previously entered into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1, et seq. for purposes of sharing the services of the Registered Municipal Clerk (hereinafter referred to as the “Shared Services Agreement”); and

WHEREAS, the Shared Services Agreement expires on December 31, 2023; and

WHEREAS, the salary is subject to change by the percentage given to all Elsinboro employees unless otherwise noted; and

WHEREAS, Elsinboro and Quinton would like to amend the Shared Services Agreement in order to extend the expiration date until December 31, 2026 and

WHEREAS, all other terms and conditions of the Shared Services Agreement shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that the Mayor, on behalf of Elsinboro, is authorized to execute an Amendment to the Shared Services Agreement in order to extend the Shared Services Agreement expiration date until December 31, 2026.

AND, BE IT FUTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion McAllister

Second Hogate

3 RCV Yes

RESOLUTION 2024-16

RESOLUTION APPROVING THE AGREEMENT FOR OMNI RECYCLING

WHEREAS, Elsinboro Township has a need for a Recycling Receiving Center; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Omni Recycling Services to receive Elsinboro Township Recyclables; and

See Attached;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on January 1, 2024; and

Motion McAllister

Second Hogate

3 RCV Yes

Mayor Elwell addressed the public and then gave an update on the projects going on in town. He then congratulated Joe McAllister on his reelection, Doug Hogate for 11 years of service and thanked everyone who works for Elsinboro.

Deputy Mayor McAllister thanked everyone for their support.

Committeeman Hogate also thanked everyone.

Sherry Biddle reported 100% response rate for Fire and 96% for EMS.

Reports to be made part of the minutes Police and Construction

Open to Public Comment

Mr. Eby thanked the committee for a productive year

Mr. Lark thanked Fire and EMS for thier service.

Commissioners Taylor and Ramsey were in attendance.

Date of Next Regular Meeting: February 5, 2024 at 6:00pm,

Motion for Adjournment at 11:26am by McAllister

Second Hogate

3 RCV yes