

ELSINBORO TOWNSHIP

December 2, 2024

The regular meeting was called to order at 6:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this December 2, 2024 township committee meeting to order.

Motion to dispense with the reading of the minutes from 11/04/2024 the previous meeting and to approve as submitted.

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills Motion McAllister Second Hogate 3 Ayes

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Solicitor Vigilante

ORDINANCE NO. 2024-09 ORDINANCE FOR COMCAST RENEWAL

The Comcast renewal municipal consent Ordinance public hearing was convened on the ordinance no members of the public spoke on the ordinance

Motion to adopt – McAllister Second Hogate RCV 3 yes

ORDINANCES FOR INTRODUCTON

ORDINANCE NO. 2024-10

AN ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, APPROPRIATING THE SUM OF \$12,000.00 FROM THE TOWNSHIP OF ELSINBORO'S CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF VARIOUS TECHNOLOGY IMPROVEMENTS WITHIN THE TOWNSHIP

WHEREAS, the Mayor and members of the Township Committee of the Township of Elsinboro (hereinafter Committee) have determined that the health, safety and welfare of the employees and citizens of the Township of Elsinboro require that numerous capital improvements and capital purchases be made; and

NOW THEREFORE, BE IT ORDAINED by the Mayor and members of the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, as follows:

1. There is hereby appropriated from the following sources, the sum of \$12,000.00 to be used for the following Capital Project within the Township of Elsinboro:

Purpose/Improvement	Estimated <u>Total Cost</u>	Capitol Improvement <u>Fund</u>	<u>Grants</u>
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Various Technology Improvements	\$12,000.00	\$12,000.00	0
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2. The purpose described in Section 1 is not a Current Expense and is an improvement, which the Township may lawfully make as a general improvement.
3. The period of usefulness of the purpose described in Section 1 hereof is within the limitations of the Local Bond Law and according to the reasonable life thereof is five (5) years or more.
4. No debit is authorized by this Ordinance.
5. The Capital Budget of the Township of Elsinboro is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies therewith. The resolutions promulgated by the Local Finance Board showing in full detail the amended capital budget and capital program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.
6. If any section or provision of this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this ordinance as a whole or any part thereof.
7. All Ordinances or parts of Ordinances heretofore adopted and that are inconsistent with the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
8. This ordinance shall be effective after the final passage and publication in accordance with the law.

Motion McAllister Second Hogate 3 RCV yes

The Mayor gave a brief explanation of both ordinance, and on the benefits to the Township of having a qualified purchasing agent and announced that there would be a public hearing on both 2024-10 and 2024-11 before the end of the year.

ORDINANCE NO. 2024-11

AN ORDINANCE AMENDING AND ORDINANCE OF THE TOWNSHIP OF ELSINBORO,
SALEM COUNTY, NEW JERSEY ESTABLISHING RATE OF COMPENSATION
FOR OFFICIERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

BE IT ORDAINED by the Township Committee of Township of Elsinboro in the County of Salem, New Jersey that Ordinance 2024 No.02 is hereby amended as follows:

Qualified Purchasing Agent	\$1000.00
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All ordinances inconsistent herewith are repealed to the extent of such inconsistency.

RESOLUTIONS TO BE APPROVED

RESOLUTION OF THE TOWNSHIP OF ELSINBORO
2024-44

RESOLUTION AUTHORIZING AND DESIGNATING OFFICIAL SIGNATURES ON
VARIOUS TOWNSHIP OF ELSINBORO BANK ACCOUNTS

WHEREAS, the Township of Elsinboro has established certain Banks and Trusts as the official depositories of the Township in a manner consistent with the Township's Cash Management Plan and pursuant to N.J.S.A. 17:9-41 as well as 40A:31-3.1; and

WHEREAS, at certain times as personnel may change it is necessary to change the individuals that are authorized to access these accounts and disburse funds therefrom; and

WHEREAS, it is the desire and necessity of the Township Committee of the Township of Elsinboro that following account(s) at Fulton Bank of New Jersey have the individual signatories changed to reflect the personnel changes it has made:

BANK(s)

- | | |
|------------------------------|------------------------|
| 1. Fulton Bank of New Jersey | C.D. 1 |
| 2. Fulton Bank of New Jersey | C.D. 2 |
| 3. Fulton Bank of New Jersey | Tax Title Lien Account |
| 4. Fulton Bank of New Jersey | Tax Title Lien Premium |
| 5 .Fulton Bank of New Jersey | Clerks Account |

WHEREAS, the Tax Collector recommends to the Township Committee of the Township of Elsinboro that a bank account known as the Tax Title Lien Premium Account be established at the Fulton Bank of New Jersey.

NOW, THEREFORE IT BE RESOLVED by the Township Committee of the Township of Elsinboro that they do hereby authorize the following individuals be signatories for the items 1 thru 5 on the above named account(s). The signatories shall be :

Items 1 and 2

<u>Name</u>	<u>Position held</u>
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Kelsey Santogrossi	Chief Financial Officer
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Sean M. Elwell	Mayor
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Items 3 and 4

<u>Name</u>

Elizabeth Wallander	Tax Collector
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Ida Forrest Deputy Tax Collector

Sean M. Elwell Mayor

Item 5

Name	Position held
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Marty R. Uzdanevics	Municipal Clerk
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Sean M. Elwell	Mayor
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BE IT FURTHER RESOLVED by the Township Committee of the Township of Elsinboro that these individuals are authorized and shall as required disburse funds by check or wire on the said accounts, receive and reconcile bank statements and shall execute account forms with their signature(s) thereupon for each account as required by the banking institution.

Motion McAllister Second Hogate 3 RCV yes

RESOLUTION NO. 2024-45
RESOLUTION AUTHORIZING AND
DESIGNATING OFFICIAL SIGNATURES ON VARIOUS TOWNSHIP OF
ELSINBORO BANK ACCOUNTS FOR FRANKLIN SAVINGS BANK

WHEREAS, the Township of Elsinboro has established certain Banks and Trusts as the official depositories of the Township in a manner consistent with the Township's Cash Management Plan and pursuant to N.J.S.A. 17:9-41 as well as 40A:31-3.1; and

WHEREAS, at certain times as personnel may change it is necessary to change the individuals that are authorized to access these accounts and disburse funds therefrom; and

WHEREAS, it is the desire and necessity of the Township Committee of the Township of Elsinboro that the following account(s) at Franklin Savings Bank the individual signatories be changed to reflect the personnel changes it has made below:

<u>BANK(s)</u>	<u>Account(s) No(s)</u>	<u>Name of Account(s)</u>
1. Franklin Savings Bank	1900014347	Current
2. Franklin Savings Bank	1900014447	Payroll
3. Franklin Savings Bank	2900020817	Unemployment Trust
4. Franklin Savings Bank	2900020807	Requests, Bequeaths, Donations
5. Franklin Savings Bank	2900026133	Tax Collector

NOW, THEREFORE IT BE RESOLVED by the Township Committee of the Township of Elsinboro that they do hereby authorize the following individuals shall be signatories for the items 1 thru 5 on the above named account(s). The signatories shall be :

Items 1 thru 4

<u>Name</u>	<u>Position held</u>
Kelsey Santogrossi	Chief Financial Officer
Marty R. Uzdanovics	Municipal Clerk
Sean M. Elwell	Mayor

BE IT FURTHER RESOLVED by the Township Committee of the Township of Elsinboro that these individuals are authorized and shall as required dispense funds by check or wire on the said accounts, receive and reconcile bank statements and shall execute account forms with their signature(s) thereupon for each account as required by the banking institution

Motion McAllister Second Hogate 3 RCV yes

The Mayor provided a brief explanation of the resolutions which will modernize the bank record keeping and required as part of the transition to a new CFO.

RESOLUTION NO. 2024-46
A RESOLUTION REQUIRING CLAIMANT
CERTIFICATIONS ON CERTAIN TYPES OF TRANSACTION

WHEREAS, N.J.S.A. 40A:5-16(a) restricts payment to vendors without completed Claimant certifications on purchase orders, a Claimant or vendor certification is a certification from the party claiming payment that the bill or demand is correct; and

WHEREAS, Local Finance Notice 2018-13 adopted new regulations on Claimant Certifications, allowing greater flexibility for local units in implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, the Township of Elsinboro desires to eliminate the requirement for claimant certifications for all vendors with the following exceptions, the advance or reimbursement of employee expenses, or for services provided exclusively and entirely by an individual (e.g. sole proprietors).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee to reduce the requirement for vendor signature on Township purchase orders for only the advance or reimbursement of employee expenses or for services provided exclusively and entirely by an individual (e.g. sole proprietors).

Motion McAllister Second Hogate 3 RCV yes

RESOLUTION NO. 2024-47

RESOLUTION OF THE MAYOR AND
COMMITTEE SUPPORTING AMENDMENT OF THE FAIR HOUSING
ACT (FHA) AS PROPOSED BY THE NEW JERSEY INSTITUTE OF
LOCAL GOVERNMENT ATTORNEYS (NJILGA)

Motion McAllister Second Hogate 3 RCV yes

Township Solicitor reported that in order to conduct a sale of vacant lands, no longer needed for public purpose the Committee needed to determine which lands could be sold and to set minimum bids.

COMMITTEE REPORTS

Mayor provided CO report.

Deputy Mayor provided the Tax Collectors Report and commented on the excellent collection rate

Mayor provided an update regarding the sluice gates at the Harts' property. He reported that during an internal stormwater discussion the County indicated that a second gate would be cost prohibitive and would not be installed.

The Mayor also informed that the County does not have final plans to raise the road and that the earliest that would be done would be spring of 2025; The mayor noted in response to prior public comment that the Township does have an ordinance regulating door to door solicitation and that the sign at Elsinboro Point has the wrong number and that calls should be directed to the police department.

The mayor shared that as to Phillips drive, grant funds are available but due to weather there is a delay.

The Mayor announced that there will be a meeting in January regarding the Giordan Old Salem City Landfill for those interested.

Motin to open to the public – McAllister Second Hogate 3 RCV yes

Open to Public Comment

Mr. Hart commented that the sluice gate near his property does not function properly and could be corrected by adjusting the pipe. He also noted that the grass is not growing; another member of the public commented that the water was still coming in the other end not in the parking lot ad that it was not improved from its conditions pre project.

There was further public comment about door to door solicitors and solar panels.

Date of Next Meeting: December 17, 2024 at 5:00pm

Motion for Adjournment at 7:00 pm McAllister Second Hogate 3 RCV yes