

**ELSINBORO TOWNSHIP**  
**December 5, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics,

Mayor Elwell called this December 5, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 RCV yes**

**RESOLUTIONS APPROVED**

**RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY23  
RESOLUTION 2022-44**

**WHEREAS**, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

**WHEREAS**, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

**NOW THEREFORE, BE IT RESOLVED** by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2023 to June 2024 in the amount of \$1843.67. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$1382.75.

2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Motion McAllister Second Hogate 3 RCV yes**

**RESOLUTION NO. 2022-45  
NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID AND  
ECONOMIC DEVELOPMENT RECOMMENDATION OF AWARD STATE AID PROJECT**

**BE IT RESOLVED** that Elsinboro Township hereby recommends to the New Jersey Department of Transportation that the contract for Schrier Lane,

Yerkes Lane and Shad Roe Lane Reconstruction in the Township of Elsinboro County of Salem be awarded to Ricky Slade Construction, Inc. whose bid

amounted to \$123,634.75 is subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign, for and on its behalf the

contract in the prescribed form for said construction.

**Motion McAllister Second Hogate 3 RCV yes**

**RESOLUTION NO. 2022-46  
RESOLUTION APPROVING THE RENEWAL OF EDMUNDS GOV TEC AND  
MUNICIPAL SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, The Township of Elsinboro has a tax program from Edmunds Gov Tech and Municipal Software; and

WHEREAS, Edmunds Gov Tec and MSI take care of the tax program throughout the year; and

WHEREAS the Township of Elsinboro authorizing the use of Edmunds Gov Tec and MSI at \$4700.00 for 2023, and

**BE IT RESOLVED** that the Township Committee of the Township of Elsinboro has directed the Township clerk to proceed with.

**Motion McAllister Second Hogate 3 RCV yes**

**TOWNSHIP OF ELSINBORO**

**COUNTY OF SALEM**

**2022-47**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by

each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey

that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

**General Comments  
Recommendations**

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments  
Recommendations**

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have

subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this

Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the

required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON December 5, 2022.

**Motion McAllister Second Hogate 3 RCV yes**

**Motion to appoint** Doug Hogate to the Salem County Local Road Safety Plan Steering Committee

**Motion McAllister Second Hogate 3 RCV yes**

Police Report, Building inspectors report, CO report and Tax Collectors Report to be kept on file.

### **COMMITTEE REPORTS**

Emergency Management - Committeeman Hogate went to the meeting that the County Emergency Management office held.

Administration - Mayor Elwell shared the codification of the Township Ordinances is in progress. He also announced Elsinboro received the Sustainable Jersey Certification again.

Community Development - Mayor Elwell said we are in receipt of next years road grant for Bender Drive, Nelson Avenue and Old Tilbury Road Reconstruction. Oakwood Beach replenishment is paused, the bids are to high so there is no reason to hold a public meeting about beach replenishment at this time. One will be held once there is a path forward.

Township Roads – Deputy Mayor McAllister ordered tires for the township truck and will put the plow on as soon as the tires are done.

Insurance – Committeeman Hogate attended all the meetings for November.

**Open to Public Comment**

Mr. Hart asked about the old terracotta that is in the ground where they are going to work on Ft. Elfsborg Road. Mayor Elwell said it will not be effected since they are not raising the road.

Mr. Grant asked if there were other options for sand since the project is on hold for cost and he thought maybe a living beach would work. Mayor Elwell said USACOE is looking at all options.

Date of Next Meeting: December 27, 2022 at 5:00pm

**Motion for Adjournment** at 7:26pm by McAllister second Hogate 3 RCV  
aye