

ELSINBORO TOWNSHIP

August 1, 2022

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Arbittier

Mayor Elwell called this August 1, 2022 township committee meeting to order.

Motion McAllister Second Hogate 3 Ayes

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Paul Forlenza went over the JIF Renewal information for Elsinboro Township

RESOLUTION TO BE APPROVED

**RESOLUTION NO. 2022-36
RESOLUTION AUTHORIZING THE THIRD QUARTER TAX PAYMENT TO BE
EXTENDED UNTIL AUGUST 17, 2022**

WHEREAS, The 2022-2023 Tax bills were mailed on July 22, 2022 due to the late certification of the tax rate by the State of New Jersey; and

WHEREAS, The tax collector is requesting an extension on the due date until August 17, 2022, and

THEREFORE, be it resolved by the Township Committee of Elsinboro Township as follows:

The extension of due date to August 17, 2022 after which interest will be retroactive to August 1, 2022.

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Tax Collector of Elsinboro Township.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2022-37
RESOLUTION APPOINTING A TAX COLLECTOR

WHEREAS, there is a need in Elsinboro Township for a Tax Collector; and

WHEREAS, Elizabeth Wallendar is being appointed for another 4 years for the position of Tax Collector; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that Elizabeth Wallender is hereby appointed as Tax Collector for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall be retroactive to January 1, 2022 ending December 31, 2026.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT
RENEWING MEMBERSHIP IN THE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND
2022-38

WHEREAS, the Township of Elsinboro (hereinafter the "MUNICIPALITY") is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2023 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspicifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an “extraordinary, unspecifiable service” that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY’S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

Motion McAllister Second Hogate 3 Ayes

**RESOLUTION NO. 2022-39
ARP FIRE GRANT**

WHEREAS, the Elsinboro Fire Department desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$75,000 to carry out a project to ensure the members of the Elsinboro Fire Company have appropriate personal protective equipment and that the PPE can be maintained.

BE IT THEREFORE RESOLVED,

- 1) That the Elsinboro Fire Department does hereby authorize the application for such a grant; and,
- 2) Recognizes and accepts that the Department may offer a lesser or greater amount and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the

terms of the agreement between Elsinboro Fire Department and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Motion McAllister Second Hogate 2 Ayes Elwell Abstains

Police Report, Tax Report, Construction reports to be kept on file.

Township Solicitor Arbittier explained the Class Action Law Suit that was sent to us pertaining to the Monsanto Class Action Settlement. Solicitor Arbittier is also dealing with a tax appeal issue on the former Glen Elmer property. She will update us it goes along.

Committee Reports

Emergency Management- Deputy Mayor McAllister said it has been quiet for Emergency Management.

Community Development- Mayor Elwell contacted the county for an update on road elevation of Salem Ft. Elfsborg Rd. Shad Roe, Yerkees lane will be paved, waiting for approval. The Oakwood beach replenishment is due to be done this year. There will be a meeting on September 19, 2022, 6:00pm at the Elsinboro Fire House.

Mayor Elwell explained our Stormwater Management issue. Elsinboro was a Tier B Municipality and the State changed us to a Tier A which will cost the town more money. We are appealing that change.

Township Roads-Committeeman Hogate the roads still need to be mowed we will contact the county again.

Insurance- Committeeman Hogate attended all meetings for July. He also said that we get a lot for the money we spend on JIF.

Administration- Mayor Elwell submitted the Sustainable Jersey Grant. He also shared that the tax bills went out and the increase was minimal.

Open to Public Comment

Mrs. Parris received the letter Salem City sent out about PFA's in the water and did some research on it. She would like to see grant money for well testing so residents will know what they are dealing with and the health issues that can rise from the PFA's.

Date of Next Meeting: September 6, 2022 at 5:00pm

Motion for Adjournment at 8:07pm by McAllister, Second Hogate RCV 3 Ayes