

ELSINBORO TOWNSHIP

July 6, 2020 The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building. This meeting was held by teleconference.

Mayor Elwell called this July 6, 2020 township committee meeting to order.,

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdancovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer’s report and list of bills read by Chief Financial Officer

Motion to pay bills
Motion McAllister Second Hogate RCV 3 yes

RESOLUTIONS TO BE APPROVED

**TOWNSHIP OF ELSINBORO
Resolution No. 2020-34**

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the North Locust Avenue / Country Club Road Reconstruction.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (Mayor/Committee) and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021- North Locust Avenue / Country Club Road Reconstruction-00211 to the New Jersey Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee
On this 6th day of July, 2020.

Motion McAllister Second Hogate RCV 3 yes

**RESOLUTION 2020-35
ABC LIQUOR LICENSE RENEWAL**

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2020 to June 30, 2021.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Little Brown Derby, Inc. 248 Salem/Hancocks Bridge Rd., Salem, N.J.08079, License #1703-33-003-003 Fee \$636.00
2. Hryad, LLC, t/a Kurts Package Store 441 Fort Elfsborg Road, Elsinboro Twp., Salem, N.J. 08079 License # 1703-44-002-006 Fee \$318.00

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION NO. 2020-36

RESOLUTION BY THE TOWNSHIP COMMITTEE, OF THE TOWNSHIP OF ELSINBORO, IN THE COUNTY OF SALEM, STATE OF NEW JERSEY AUTHORIZING THE EXEMPTION OF, A 100% TOTAL DISABLED VETERAN, FROM PAYMENT OF REAL ESTATE TAXES ON BLOCK 4, LOT 1.03

WHEREAS, Wayne Seher owner, made application for a total disabled veteran exemption; and

WHEREAS, Wayne Seher was certified by the Department of Veterans Affairs on January 1, 2020, to be 100% permanently and totally disabled and;

WHEREAS, the Tax Assessor has determined that said property owner is exempt from paying property taxes commencing January 1, 2020 due to a Total Disabled Veteran status and;

WHEREAS, the Tax Assessor and Tax Collector of the Township of Elsinboro have recommended cancellation of property taxes for the entire year 2020 and any future billings as long as 169 Sinnickson Landing Road is maintained as primary residence and;

WHEREAS, the Tax Collector of the Township of Elsinboro has determined that the below listed property taxes billed for 2020 are to be canceled;

<u>BLOCK/LOT</u>	<u>NAME</u>	<u>AMOUNT TO CANCEL</u>
4/1.03	Wayne Seher 169 Sinnickson Landing Road Salem, NJ 08079	\$945.18

Motion McAllister Second Hogate RCV 3 yes

**RESOLUTION REQUIRING A TRAFFIC STUDY FOR THE INTERSECTIONS OF
SINNICKSON LANDING ROAD - TILBURY ROAD AND AMWELLBURY ROAD -
FT. ELFSBORG HANCOCKS BRIDGE ROAD
RESOLUTION No. 2020-37**

WHEREAS, the Township of Elsinboro has had resident inquiries regarding concern over the intersections of Sinnickson Landing Road and Tilbury Road along with Amwellbury Road and Ft. Elfsborg Hancocks Bridge Road; and

WHEREAS, these are county roads and intersections under the control of the County of Salem; and

WHEREAS, the Elsinboro Township Committee has deemed it to be in the best interest of its residents to investigate these intersections and complete a traffic study; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elsinboro, on this 6th day of July, that the clerk forward a copy of this resolution to the Salem County Board of Chosen Freeholders requesting that the appropriate committee and or professionals investigate the intersections of Sinnickson Landing Road and Tilbury Road along with Amwellbury Road and Ft. Elfsborg Hancocks Bridge Road to determine best path moving forward.

Motion McAllister Second Hogate RCV 3 yes

**TOWNSHIP OF ELSINBORO
COUNTY OF SALEM
RESOLUTION NO. 2020-38**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of

N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

**General Comments
Recommendations**

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments
Recommendations**

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION TO PLACE MUNICIPAL CHARGES ON TAX PROPERTIES
WHERE SERVICE WORK, FINES OR LEGAL FEES WERE ORDERED AND
WORK WAS PERFORMED AS OUTLINED FOR BLOCK 12 LOT 5
48 SLAPE AVENUE**

RESOLUTION NO. 2020-39

WHEREAS, there exists a need to perform work on certain properties and/or certain charges need to be applied to these properties as stated in the attached schedule; and

WHEREAS, said work must be ordered by the Elsinboro Township Housing Department and performed by the Township of Elsinboro on these properties also stated in the attached schedule and noted with work order numbers; and,

WHEREAS, performing this required work will result in a municipal charge against the stated property to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date; and

WHEREAS, other charges such as fines or legal fees are required due to certain actions that require collection of municipal charges may also be included on the attached schedule; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be placed on said properties for the work which must be performed, to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be place on said properties for the work which must be preformed and/or other charges need to be recorded.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chief Financial Officer, Housing Department, and Tax Collector as their authorization and that records be noted accordingly.

Motion McAllister

Second Hogate

RCV 3 yes

**Resolution of Support from Elsinboro Township Authorizing the
Sustainable Jersey Grant Application
RESOLUTION NO. 2020-40**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Elsinboro strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Elsinboro is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

THEREFORE, the township committee of Elsinboro Township has determined that Elsinboro should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that township committee of the Township of Elsinboro, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Motion McAllister

Second Hogate

RCV 3 yes

**TOWNSHIP OF ELSINBORO
RESOLUTION 2020-41
Resolution Authorizing Executive Session**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Any matter in which the release of information would impair the right to receive federal funding.

(3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .

(4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in

which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) *Deliberations after public hearing.* Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client/ potential Litigation

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion McAllister Second Hogate RCV 3 yes

Motion to approve Salem County Historical Society Raffle.

Motion McAllister Second Hogate RCV 3 yes

Motion to approve PSE&G Helicopter Landing Pad

Motion McAllister Second Hogate RCV 3 yes

Motion to approve patching of Money Island Road

Motion McAllister Second Hogate RCV 3 yes

Police Report, Building inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor Nothing at this time.

Committee Reports

Emergency Management – Deputy Mayor McAllister informed us that

Emergency Management has applied for a grant up to \$20,000.

Community Development-Mayor Elwell congratulated the Elsinboro School Class of 2020.

Township Roads- Mayor Elwell provided an update on the pump project, he also gave us an update on the current ditching projects .

Insurance- Committeeman Hogate attended the JIF meetings for the month of June.

Administration-Mayor Elwell shared that the tax bills are delayed as the county and state have not yet set the rate.

Motion to go into closed session **Motion McAllister Second Hogate**
RCV 3 yes

Motion to pen closed session **Motion McAllister Second Hogate RCV 3**
yes

Open to Public Comment - none

Date of Next Meeting: August 3, 2020

Motion for Adjournment at 7:40pm **Motion McAllister Second Hogate**
RCV 3 yes