

EL SINBORO TOWNSHIP

October 7, 2019

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this October 7, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

Motion to approve Best Practices

Resolution No. 2019-48
TOWNSHIP OF EL SINBORO
COUNTY OF SALEM

WHEREAS, **N.J.S.A.** 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of **N.J.S.A.** 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments
Recommendations**

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION (2019-49)

SHARED SERVICES AGREEMENT WITH THE COUNTY OF SALEM

WHEREAS, Salem County Shared Services Agreement will assist Salem County Municipalities; and

WHEREAS, the Salem County Shared Services Agreement will assist with Road equipment, maintenance and the Salem County Cooperative pricing System; and

WHEREAS, it appears to be in the best interest of the Township to enter into an agreement with the County to provide said services; and

WHEREAS, this agreement is authorized as a Shared Service Agreement pursuant to N.J.S.A. 4065:65-1 a et seq;

WHEREAS, the County shall provide the services from August 1, 2019 through July 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem, and State of New Jersey, on this 7th day of October, 2019 the Mayor and Clerk shall execute the agreement with Salem County Freeholders to provide Public Work services. Upon execution of said agreement, same shall be made available for public inspection.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION 2019-50
RESOLUTION TO AWARD THE QUOTE FOR A WALKING PATH**

WHEREAS, Elsinboro Township has a grant for wellness funds to build a walking path; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded a quote to Ricky Slade for \$13,950.00 to do the walking path; and

WHEREAS, Ricky Slade is qualified to do the work needed to build the walking path; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on October 7, 2019; and

Motion McAllister

Second Hogate

RCV 3 yes

Township Solicitor – Nothing at this time

COMMITTEE REPORTS

Mayor Elwell said the Fire Company is working with the school to do an emergency drill, it has been a while since they did one.

Emergency Management.- Deputy Mayor McAllister let us know if there is an emergency you can go on the township website to get information. He also said the Emergency Management plan should be finished at the next LAPC meeting.

Community Development- Mayor Elwell told us there were six groups for Clean communities day and it was a good day. He also said the walking path is moving forward.

Township Roads-Committeeman Hogate Abbotts Farm and Money Island Road still need work but we are working with the county to address it.

Insurance-Committeeman Hogate attended the regular JIF and Finance meetings for September.

Administration-Elwell

OPEN TO PUBLIC COMMENT

Mrs. Elwell thanked the committee for having Abbotts Farm Road mowed.

Mr. Grant told us the Oaktree group is cleaning up the beach on Saturday October 5, 2019. He also had a few comments on cleaning the beach what he thought could or could not be done.

Date of Next Meeting: **November 4, 2019**

Motion for Adjournment made at 7:35pm by **McAllister Second Hogate**
RCV 3 yes