

ELSINBORO TOWNSHIP

May 6, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this May 6, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

RESOLUTIONS approved

RESOLUTION NO. 2019-17

RESOLUTION TO HONOR ROBERT KLEIN

WHEREAS, the Mayor and Elsinboro Township Committee wish to honor Robert Klein; and

WHEREAS, Robert Klein and has lived in Elsinboro since 2001 and is a lifetime resident of Salem County; and

WHEREAS, Robert Klein has an extensive background in Emergency Services; and

WHEREAS, Robert Klein has served Elsinboro Township for over 18 years in various roles; and

WHEREAS, Robert Klein has served to serve as the Deputy Emergency Management Coordinator; and

WHEREAS, Robert Klein always puts Elsinboro Township first; and

WHEREAS, Robert Klein was previously recognized as veteran of the year in 2017; and

WHEREAS, Robert Klein has assisted in leading Elsinboro Township through many emergencies, including hurricanes, flooding, snow storms, road closures, tree's down and numerous other events; and

WHEREAS, Robert Klein has successfully guided the Emergency Management Team through training exercises, state and federally graded drills, and hazard mitigation planning; and

WHEREAS Robert Klein has been a valuable resource for the Elsinboro Fire Company and all of the residents of Elsinboro Township; and

WHEREAS, Robert Klein has set the standard for Deputy Emergency Management Coordinators, and has committed his career to Elsinboro Township; and

WHEREAS, his voluntary contributions are exemplary to the dedication that is the foundation upon which communities succeed and he is now being honored for his many attributes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that the Township registers its appreciation for his dedication to his community and fellow man and hereby honors, Robert Klein.

BE IT FURTHER RESOLVED that a copy of this resolution be presented to him and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

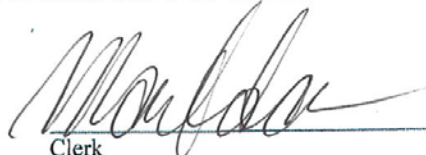
2019-24 RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON April 1, 2019.


Clerk

Resolution No. 2019-25

TOWNSHIP OF ELSINBORO
SELF-EXAMINATION OF BUDGET RESOLUTION
[as required by DCA]

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the **Township of Elsinboro** has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 20__ budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the **Township of Elsinboro** that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion McAllister

Second Hogate

RCV 3 yes

**TOWNSHIP OF ELSINBORO
RESOLUTION NO. 2019-26**

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2019-27 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2019 budget shall be read by title only.

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2019-27 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO ADOPTING THE 2019 MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO BY TITLE ONLY AS PERMITTED BY RESOLUTION 2019-26

Motion to open to public McAllister Second Hogate RCV 3 yes

Motion to close public McAllister Second Hogate RCV 3 yes

Motion to adopt McAllister Second Hogate RCV 3 yes

Mayor Elwell used his budget presentation to explain each piece of the Township budget.

Mr. Grant asked how to control the 2 to 3 cent increases. Mayor Elwell explained the committee works on it very diligently, but things increase like police, trash and mowing.

Deputy Mayor McAllister said we try to squeeze every penny.

Committeeman Hogate said this puts it all in perfect perspective when you work on the budget.

ORDINANCE TO BE ADOPTED

ORDINANCE NO. 2019-03

AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2019 shall be as follows:

OFFICER/EMPLOYEE COMPENSATION

Mayor \$6,188.00
Township Committee 5,388.00
Registrar of Vital Statistics 503.00
Municipal Improvement Search Clerk 503.00
Tax Clerk 14.81
Chief Financial Officers 11,286.00
Tax Assessor 12,129.00
Tax Collector 9,686.00
Tax Search Clerk 505.00
Planning Board Secretary \$100/per meeting
Zoning Officer 2,715.00
Construction Official 9,686.00
Electrical Sub-Code Official 2,123.00
Plumbing Sub-Code Official 1,298.00
Fire Sub-Code Official 1,298.00
Crossing Guard 9.07
Crossing Guard 10.00 Effective 7/1/19
Emergency Management Coordinator 2,500.00
Deputy Emergency Management Coordinator 2,000.00
Board of Health Secretary 418.00
Board of Health Committee 50.00
Clean Communities Coordinator 200.00
Secretary- Parttime 9.48
Secretary- Parttime 10.00 Effective 7/1/19
Parttime Maintenance Worker 26.01

Motion to open to public McAllister Second Hogate RCV 3 yes
Motion to close public McAllister Second Hogate RCV 3 yes
Motion to adopt McAllister Second Hogate RCV 3 yes

ORDINANCES TO BE INTRODUCED

ORDINANCE NO. 2019-04 CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF DELAWARE AVENUE IN THE AMOUNT OF \$192,000 INCLUDING THE APPROPRIATION OF \$32,000 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

Motion McAllister Second Hogate RCV 3 yes
Motion to approve Raffle License for the Salem County Historical Society
Motion McAllister Second Hogate RCV 3 yes

Police Report, Building inspectors report, CO report and Tax Collector’s report were read by clerk

Township Solicitor Nothing at this time

Committee Reports

Emergency Management.- Deputy Mayor McAllister said the New coordinators have 120 hours in for class time and the drill is May 23.

Community Development- Mayor Elwell told us there are Mosquito projects that need to be completed. The township Roads should be mowed around Memorial Day. The animal shelter issue was discussed at the local Government dinner but we are far from a resolution.

Bike to school day will be May 8 with the mayor and the shadowing project will be held at the next meeting along with Veteran of the year.

Township Roads- Committeeman Hogate informed a list of road signs for the county roads was given to the county.

The request for no passing on Salem Hancocks Bridge was denied.

The damage done by the crane on Sinnickson Landing still needs to be fixed and Abbotts Farm Road still floods.

Insurance-Committeeman Hogate let us know the JIF had done the inspections for loss control and right to know. Everything is good we just need the right to know book. He also said Elsinboro is up for renewal with the JIF this year.

Open to Public Comment

Mr. Grant told everyone the beach cleanups went very well and told us about some issues on the beach that need to be addressed. Mayor Elwell asked him to email the list to the clerk and fill out a complaint form. Mr. Grant also told everyone about the letter he sent to senator Sweeney asking him to talk to PSE & G about donating boat ramp. PSE&G does not want to do that. Mayor Elwell shared that the township supports the boat ramp but cannot force someone to sell it to anyone person.

Date of Next Meeting: June 3, 2019

Motion for Adjournment at 8:30pm **McAllister Second Hogate RCV 3**
yes