

ELSINBORO TOWNSHIP
Reorganization Meeting
January 1, 2018

The Reorganization Meeting was called to order at 11:00 a.m. by Clerk. The requirements of the Sunshine Law had been met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the Bulletin Board at the Emergency Management Building.

Present were: Elwell, McCallister, Hogate, and Uzdancovics, and several residents.

Joseph McCallister was sworn in for Township Committee. He was congratulated by all.

The next order of business was nomination for Mayor by the Township Committee. Committeeman Elk nominated Sean Elwell for Mayor. This was seconded by Hogate. There were no other nominations, therefore, nominations were closed.

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

Mayor Elwell was congratulated by all and took the Mayor's seat.

Mayor Elwell requested a motion to dispense with the reading of minutes from the previous meeting and to approve as previously submitted. Motion was made by Elk and seconded by Hogate.

Roll Call Vote - McAllister- Aye Elwell - Aye Hogate - Aye

Mayor Elwell asked the Clerk to proceed with the resolutions.

The following resolutions were presented by the Clerk for approval:

RESOLUTION (2018-1)

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2017;

NOW, THEREFORE, BE IT RESOLVED that JOSEPH MCCALLISTER be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FORREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FORREST be appointed Officer to Issue Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that JENNIFER JOHNSON be appointed School Crossing Guards for the Township of Elsinboro; and

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning Officer for the Township of Elsinboro; and

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the Township of Elsinboro; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act (ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that GEORGE PARRIS be appointed Emergency Management Coordinator for Elsinboro Township for a 3 year term ending 12/31/19; and

BE IT ALSO RESOLVED that ROBERT KLEIN be appointed Deputy Emergency Management Coordinator for Elsinboro Township for a one year term; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that ESTHER MITCHELL be appointed Deputy Registrar for Elsinboro Township for a one year term; and

BE IT ALSO RESOLVED that BETHANY HARRIS AND CONNIE MCALLISTER be appointed Municipal Alliance CO-Chairmen for 2017

Motion to approve **McCallister - Aye** **Elwell - Aye** **Hogate - Aye**

RESOLUTION No. (2018-2)
RESOLUTION AUTHORIZING MEETING DATES AND TIMES

BE IT RESOLVED by the Township Committee of the Township of Elsinboro that its regular

meetings for the year 2018 shall be held at the Emergency Management Building, 619 Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey, beginning at 7:00pm on the first Monday of each month except September TBA, reorganization will be Tuesday, January 1, 2019; and

BE IT FURTHER RESOLVED the meetings for MAPSA will be on the first Wednesday at 5pm for the months of February, May, September, and November, and

BE IT FURTHER RESOLVED the Board of Health meetings will be held the first Monday of February, May, August and November at 6:30pm in the Emergency Management building, and

BE IT FURTHER RESOLVED that South Jersey Times be designated as the official newspaper to receive a copy of this Resolution and that a copy of same be sent to said newspaper; and

BE IT FURTHER RESOLVED that a copy of this Resolution be posted and remain posted on the Bulletin Board at the Emergency Management Building, Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey.

Motion to approve **McAllister - Aye Elwell - Aye Hogate - Aye**

RESOLUTION No. (2018-3)

RESOLUTION AUTHORIZING DESIGNATED DEPOSITORIES FOR ELSINBORO TOWNSHIP

WHEREAS, the Elsinboro Township Committee has met for its Reorganization Meeting for the year 2018;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the depositories for all township accounts which are subject to the control of the Township Committee:

1. Sun National Bank
2. Fulton Bank
3. Franklin Savings Bank
4. T. D. Bank

BE IT FURTHER RESOLVED that the Custodians shall be John Willadsen, Chief Financial Officer, Elizabeth Wallender, Tax Collector, Ida Forrest, Deputy Tax Collector, Edmund H. Shimp, Jr. Animal Control Officer, and Marty R. Uzdancovics, Municipal Clerk.

Motion to approve **McAllister - Aye Elwell - Aye Hogate - Aye**

RESOLUTION (2018-04)

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR AUDITOR**

WHEREAS, the Township of Elsinboro has a need to acquire an auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Certified Municipal Finance Officer of the Township has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Nightlinger, Colavita and Volpa, P.A. has submitted a proposal January 1, 2018 indicating they will provide the Auditor Services for the auditing and other accounting services for the proposed price of \$24,720. 00; and

WHEREAS, Nightlinger, Colavita and Volpa, P. A. Has completed and submitted a Business Entity Disclosure Certification which certifies that Nightlinger, Colavita and Volpa, P.A. has not made any reportable contributions to a political or candidate committee in the name of the elected officials in the previous one year, and that the contract will prohibit Nightlinger, Colavita and Volpa, PA from making any reportable contributions through the term of the contract; and

WHEREAS, the Township has complied with the requirements regarding certification of the availability of funds -NJAC 5:30-5.4 whereby the Certified Municipal Finance Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that The Township Committee of the Township of Elsinboro authorizes the Mayor and Township Clerk to enter into a contract with Nightlinger, Colavita and Volpa, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the South Jersey Times Newspaper within (10) days of its passage.

Motion to approve McAllister - Aye Elwell - Aye Hogate – Abstain

**RESOLUTION NO. 2017-05
RESOLUTION AUTHORIZING AGREEMENT WITH KARIN WOOD, ESQUIRE FOR
PROFESSIONAL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires legal services; and

WHEREAS, Karin Wood has agreed to provide said legal services for the sum of \$150.00 per hour payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st^d day of January 2018 by Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Karin Wood and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Karin Wood is an attorney at law licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Motion to approve **McAllister - Aye Elwell - Aye Hogate - Aye**

**RESOLUTION NO. 2018-06
RESOLUTION AUTHORIZING AGREEMENT WITH EDMUND SHIMP FOR
ANIMAL CONTROL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Animal Control Services; and

WHEREAS, Edmund Shimp as agreed to provide said Animal Control services for the sum of \$2800.00 per year payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January, 2018, by the Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Edmund Shimp and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Edmund Shimp is an Animal Control Officer licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Motion to approve **McAllister - Aye Elwell - Aye Hogate - Aye**

**RESOLUTION NO. 2018-07
RESOLUTION AUTHORIZING MAYORS APPOINTMENTS**

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2018;

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following committees:

(First name indicates Chair of Committee)

Emergency Management Comm.	- McAllister – Elwell - Hogate
Community Development/Green Team	- Elwell -Hogate - McAllister- Uzdanic
Township Roads	- Hogate - Elwell – McAllister

Board of Health - Elwell – McAllister – Hogate
Insurance -Hogate - McAllister - Elwell - Willadsen
Uzdanovics
Administration - Elwell – McAllister - Hogate

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following;

Planning Board

One year term to 12-31-2018 - Sean Elwell
- Joseph McAllister
- George Parris

Full Term Expiring 12-31-2021 - Steve Cornman

Alternates to Planning Board

Two Year Term to 12-31-2019 -Joseph Robbins Alt #2
-Jack Elk

**RESOLUTION (2018-09)
TEMPORARY BUDGET 2018 CURRENT FUND**

WHEREAS, N. J. S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2018; and

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and dept redemption charges and capital improvement fund is the sum of **\$752,170.91**; and

WHEREAS, 26.25% of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and dept redemption charges and capital improvement fund in said 2017 budget is the sum of **\$211,647.99**;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

BE IT FURTHER RESOLVED that the Clerk shall be authorized to read the budget entries by total amount appropriating **\$145,785.00**, exclusive of any appropriations made for the payment of interest and debt redemption charges and capital improvement fund. A copy of this Resolution setting forth each line item shall be made available through the Clerk for public review.

CURRENT FUND

General Administration

	Other Expense	919.00
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Township Clerk

	Salaries and Wages:	263.00
	Other Expenses	5,644.00

Mayor and Township Committee

	Salaries and Wages:	4,291.00
	Other Expenses	1,182.00

Finance Administration

	Salaries & Wages	2,851.00
	Other Expenses	237.00

Tax Assessment Administration

	Salaries & Wages	3,063.00
	Other Expenses	263.00

Revenue Administration (Tax Collection)

	Salaries & Wages	5,788.00
	Other Expenses	1,890.00

Legal Services and Costs

	Other Expenses	2,363.00
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Engineering Services and Costs

	Other Expenses	2,000.00
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Land Use Law Administration

	Salaries and Wages	315.00
	Other Expenses	1,575.00
Zoning Officer		
	Salaries & Wages	689.00
	Other Expenses	
Insurance		
	Other Expenses	15,000.00
Aid to Volunteer Fire Company		
	Other Expense	
Police		
	Salaries and Wages	640.00
	Other Expenses	27,300.00
Office of Emergency Management		
	Salaries and Wages	1,291.00
	Other Expenses	
<u>PUBLIC WORKS FUNCTION</u>		
Buildings and Grounds		
	Salaries and Wages	788.00
	Other Expenses	5,250.00
Street and Roads		
	Other Expenses	10,000.00
Solid Waste Collection		
	Other Expenses	17,588.00
Recycling		
	Other Expenses	9,450.00
<u>Utility Expenses</u>		
Street Lighting		

	Other Expenses	4,200.00
Landfill Solid Waste Disposal		
	Other Expenses	7,613.00
<u>HEALTH AND HUMAN SERVICES FUNCTIONS</u>		
Board of Health		
	Salaries and Wages	164.00
Dog Regulation		
	Other Expenses	1,575.00
<u>CODE ENFORCEMENT ADMINISTRATION</u>		
	Salaries and Wages	3,638.00
	Other Expenses	473.00
<u>STATUTORY EXPENDITURES</u>		
	Contribution to Social Security	2,100.00
	Contribution to PERS	5,382.00
TOTAL BEFORE CAPITAL & DEBT SERVICE APPROPRIATIONS		145,785.00
CAPITAL		
	Capital Improvement Fund	1,000.00
TOTAL APPROPRIATIONS		146,785.00

Motion to approve McAllister - Aye Elwell - Aye Hogate - Aye

Mayor-Requests motion to adjourn Reorganization Meeting at 11:15am

Motion to approve - McAllister - Aye Elwell - Aye Hogate - Aye

*******REGULAR MEETING FOR JANUARY TO FOLLOW*******

Mayor Elwell called the January 1, 2018 township committee meeting to order.

- Clerk Agenda/Action Items

RESOLUTION (2018-10)
RESOLUTION TO APPOINT FUND COMMISSIONER FOR MUNICIPAL
JOINT INSURANCE FUND

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Douglas Hogate to serve as Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Douglas Hogate as Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

Motion McAllister

Second Hogate

3 ayes

RESOLUTION (2018-11)
RESOLUTION TO APPOINT ALTERNATE FUND COMMISSIONER FOR
MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

McAllister

Second Hogate

3 ayes

Police Report, Construction and Housing reports for 2017 were read by clerk

Mayor Elwell gave his 2018 Mayors Address to the public who attended the meeting

Open to Public Comment

No Comments

Date of Next Meeting: February 5, 2018

Motion for Adjournment made at 11:30 am by McAllister, Second Hogate, 3 Ayes

ELSINBORO TOWNSHIP
January 15, 2018
Budget Workshop

The Budget Meeting was called to order at 5:00 p.m. by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

The purpose of the special meeting is to review and begin preparing the 2018 Municipal Budget and discussion and action upon any matters brought before the Township Committee, to the extent permitted by law.

Went over budget line by line.

Ordinance No. 2018-01 AN ORDINANCE OF ELSINBORO TOWNSHIP, COUNTY OF SALEM AND THE STATE OF NEW JERSEY, APPROPRIATING THE SUM OF \$20,000 FOR THE PURCHASE OF CAPITAL EQUIPMENT FOR TOWNSHIP STREETS & ROADS

Open to Public	Motion McAllister	Second Hogate	3 RCV yes
Close Public Session	Motion McAllister	Second Hogate	3 RCV yes
Adopt	Motion McAllister	Second Hogate	3 RCV yes

Reapproving Resolution 2018-01 Appointments (removed the MAPSA appointments)

RESOLUTION (2018-1)

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2018;

NOW, THEREFORE, BE IT RESOLVED that JOSEPH MCALLISTER be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FORREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FORREST be appointed Officer to Issue Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that JENNIFER JOHNSON be appointed School Crossing Guards for the Township of Elsinboro; and

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning Officer for the Township of Elsinboro; and

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of

Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the Township of Elsinboro; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act (ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that ROBERT KLEIN be appointed Deputy Emergency Management Coordinator for Elsinboro Township for a one year term; and

BE IT ALSO RESOLVED that Sean Elwell be appointed Clean Communities Coordinator; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that ESTHER MITCHELL be appointed Deputy Registrar for Elsinboro Township for a one year term; and

BE IT ALSO RESOLVED that ELIZABETH C. WALLENDER be appointed Tax Collector for 4 consecutive years 2018-2021

Motion Hogate Second Elwell 2 RCV yes (McAllister obtains)

RESOLUTION 2018-16
RESOLUTION APPOINTING CO-CHAIRMEN for MAPSA

WHEREAS, there is a need in Elsinboro Township to appoint Co Chairmen for MAPSA; and

WHEREAS, Bethany Hannah and Connie McAllister are being appointed to the Co-Chairmen positions; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that Bethany Hannah and Connie McAllister are hereby appointed as Co-Chairmen for the Municipal Drug Alliance for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect January 15, 2018 ending December 31, 2018.

Motion McAllister Second Hogate 3 RCV yes

RESOLUTION NO. 18-17

Resolution Authorizing an Amendment to the Shared Services Agreement with the Township of Quinton

WHEREAS, Elsinboro Township Elsinboro and Quinton Township (“Quinton”) are required to have a Registered Municipal Clerk pursuant to N.J.S.A. 40A:9-133; and

WHEREAS, Quinton currently has a Registered Municipal Clerk; and

WHEREAS, Elsinboro is in need of the services of a Registered Municipal Clerk; and

WHEREAS, Elsinboro and Quinton have previously entered into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1, et seq. for purposes of sharing the services of the Registered Municipal Clerk (hereinafter referred to as the “Shared Services Agreement”); and

WHEREAS, the Shared Services Agreement expired on December 31, 2017; and

WHEREAS, Elsinboro and Quinton would like to amend the Shared Services Agreement in order to extend the expiration date until December 31, 2020; and

WHEREAS, all other terms and conditions of the Shared Services Agreement shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that the Mayor, on behalf of Elsinboro, is authorized to execute an Amendment to the Shared Services Agreement in order to extend the Shared Services Agreement expiration date until December 31, 2020..

AND, BE IT FUTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion McAllister Second Hogate 3 RCV yes

RESOLUTION NO. 2018-18

A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH QUINTON TOWNSHIP AND THE TOWNSHIP OF ELSINBORO FOR SNOW REMOVAL

WHEREAS the Township of Elsinboro would like to enter into an interlocal agreement with Quinton Township for snow removal; and,

WHEREAS municipalities can enter into an Interlocal Agreement pursuant to N.J.S.A. 40:8A-10 et seq., and;

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Elsinboro authorizes the Mayor and Clerk to execute an Interlocal Agreement for Snow Removal for Elsinboro Township from January 1, 2018 to December 31, 2018, and;

BE IT FURTHER RESOLVED that a copy of the resolution be forwarded to the Clerk of the Township of Quinton Township.

Motion McAllister Second Hogate 3 RCV yes

RESOLUTION 2018-19
RESOLUTION TO AWARD THE CONTRACT FOR SNOW REMOVAL

WHEREAS, Elsinboro Township has a need for Snow Removal services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Snow removal contract to Charles Mauer; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on January 15, 2018; and

Motion McAllister Second Hogate 3 RCV yes

Motion to approve Bingo and Raffle license for the Elsinboro Fire Co.

Motion McAllister Second Hogate 3 RCV yes

Motion to approve Holladay's Junk yard license

Motion McAllister Second Hogate 3 RCV yes

No public in attendance

There being no further business motion to adjourn at 7:20pm

Motion McAllister Second Hogate 3 RCV yes

ELSINBORO TOWNSHIP

February 5, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this February 5, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Wood, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes
Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

Brenda Goings from Salem Health and Wellness Foundation congratulated the township of Elsinboro on the \$20,000.00 grant they were awarded. She then presented the Township of Elsinboro with a check for \$10,000.00 and will present another check next year for \$10,000.00.

ORDINANCE NO. 2018-01 – 2018 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14) 1ST Reading by title only, will consider for final adoption after public hearing on March 5, 2018

Motion McAllister Second Hogate RCV 3 yes

ORDINANCE NO. 2018-02- ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICER AND EMPLOYEES OF ELSINBORO TOWNSHIP, 1ST Reading by title only, will consider for final adoption after public hearing on March 5 2018

Motion McAllister Second Hogate RCV 3 yes

MOTION TO APPROVE Joseph McAllister for Solid Waste Council

Motion McAllister Second Hogate RCV 3 yes

MOTION TO APPROVE Bingo and Raffle license for Elsinboro School Association

Motion McAllister Second Hogate RCV 3 yes

MOTION TO APPROVE Farm Preservation for Block 36 Lot 5

Motion McAllister Second Hogate RCV 3 yes

Police Report, Building inspectors report, CO report and tax collectors report were read by clerk

Township Solicitor Karin Wood said there are no issues at this time.

Committee Reports

Fire Company – Mayor Elwell reported the fire company received \$150,000.00 grant funding. The money was put towards an Ambulance and new turnout gear.

Emergency Management – Deputy Mayor McAllister told everyone he did not have anything at this time. Mr. Parris, Emergency Management director for Elsinboro asked everyone to check on your elderly neighbors if you have any.

Community Development- Mayor Elwell informed us that Atlantic City Electric is out trimming trees. Salem County Local Government commended Elsinboro with its work with MAPSA.

Township Roads- Committeeman Hogate reported on January 4, we had snow and wind. Elsinboro Township wants to thank the Salem County Road Department and Quinton Township for helping us out. There is nothing to report about the work to be done on S. Locust at this time.

Board of Health- Mayor Elwell told us about the healthy communities grant and the Rabies clinic had a low turnout this year.

Insurance-Committeeman Hogate went to the required meetings for the month of January.

Open to Public Comment

No Comment from the public

Date of Next Meeting: March 5, 2018

Motion for Adjournment at 7:30pm by **McAllister second Hogate**
RCV 3 yes

ELSINBORO TOWNSHIP

March 5, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this March 5, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Wood, Clerk Uzdancovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

ORDINANCES FOR ADOPTION

TOWNSHIP OF ELSINBORO

COUNTY OF SALEM

2018-02

2018 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Elsinboro in the County of Salem finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.0% increase in the budget for said year, amounting to \$16,692.42 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2018 budget year, the final appropriations of the Township of Elsinboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$16,692.42, and that the CY 2018 municipal budget for the Township of Elsinboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion to open to public McAllister Second Hogate RCV 3 yes

Motion to close public McAllister Second Hogate RCV 3 yes

Motion to adopt McAllister Second Hogate RCV 3 yes

ORDINANCE (2018-03)
AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR
OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2017 shall be as follows:

OFFICER/EMPLOYEE	COMPENSATION
Mayor	\$6,082.00
Township Committee	5,230.00
Registrar of Vital Statistics	488.00
Municipal Improvement Search Clerk	488.00
Tax Clerk	14.38
Chief Financial Officer	10,956.00
Tax Assessor	11,775.00
Tax Collector	9,403.00
Tax Search Clerk	490.00
Planning Board Secretary	\$100/per meeting
Zoning Officer	2,662.00
Construction Official	9,496.00
Electrical Sub-Code Official	2,081.00
Plumbing Sub-Code Official	1,273.00
Fire Sub-Code Official	1,273.00
Crossing Guard	8.89
Emergency Management Coordinator	3,335.00
Deputy Emergency Management Coordinator	1,669.00
Board of Health Secretary	418.00
Board of Health Committee	50.00
Clean Communities Coordinator	200.00
Secretary-Parttime	9.48
Parttime Maintenance Worker	26.01

Motion to open to public McAllister Second Hogate RCV 3 yes

Motion to close public McAllister Second Hogate RCV 3 yes

Motion to adopt McAllister Second Hogate RCV 3 yes

ELSINBORO TOWNSHIP
COUNTY OF SALEM
RESOLUTION NO. 2018-20

RESOLUTION IN SUPPORT OF THE PRESERVATION OF HISTORIC DELAWARE
RIVER & ESTURARY FISH & GAME CABINS LOCATED IN LOWER ALLOWAYS
CREEK TOWNSHIP, SALEM COUNTY, NEW JERSEY

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) has made it known that it is preparing a CAFRA demolition enforcement action against historic, unoccupied Delaware River and estuary fish and game cabins (“Cabins”) not having approved local or state building permits; and

WHEREAS, all of these cabins are considered to be of local historic importance concerning local fish and game practice; and

WHEREAS, it is also noteworthy that many persons have recorded in log books entries which prove that :

- (i) Many persons in need of shelter have used the cabins during inclement weather,
- (ii) Many persons have docked water craft at the cabins in time of need or for recreation purposes; and

WHEREAS, the demolition of the Cabins, or imposition of environmental permitting regulations, is considered to be an onerous, unnecessary burden with regard to prevalent environmental conditions;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that it supports the non-regulation by NJDEP of historic Delaware River and estuary Cabins in and about the waterways of Salem County, and preservation of those sites for posterity sake, based upon the cabins' minimal effect of local and state environmental conditions.

I here certify that this is a true copy of the resolution passed at the meeting held on March 5, 2018

Motion McAllister Second Hogate RCV 3 yes

**TOWNSHIP OF ELSINBORO
COUNTY OF SALEM
RESOLUTION NO. 2018-21
RESOLUTION AUTHORIZING AN AGREEMENT WITH NEW JERSEY
HEALTHY COMMUNITIES NETWORK**

WHEREAS, the Township of Elsinboro entered into an agreement with New Jersey Healthy Communities Network.

WHEREAS, the Agreement is for New Jersey Healthy Communities Network. Grant in the amount of \$20,000.00.

WHEREAS, the grant will be paid in two installments \$10,000.00 on January 1, 2018 and \$10,000.00 on January 2, 2019; and

WHEREAS, the grant will be used to start a walking path that is part of the proposed recreation area; and

BE IT RESOLVED the Township Committee of the Township of Elsinboro is authorized to approve this Agreement.

Motion McAllister Second Hogate RCV 3 yes

**ELSINBORO TOWNSHIP
RESOLUTION NO. 2018-22**

Committee of The Municipal Township of Elsinboro, of Salem, for the Fiscal Year 2018	Title:	A Resolution of the Township the Township of Elsinboro – Budget of the County
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BE IT RESOLVED by the mayor and members of the Township Committee of the Township of Pennsville that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018:

Anticipated Revenues	\$377,922.40
Amount to be raised by taxation	\$441,020.21
Total Revenues	\$818,942.61
Appropriations	\$615,154.76
Reserve for uncollected taxes	\$203,787.85
Total Appropriations	\$818,942.61

BE IT FURTHER RESOLVED that said budget shall be published in "South Jersey Times" in the issue of March 20, 2018; and

BE IT FURTHER RESOLVED that a public hearing on the municipal budget and tax resolution will be held at the Municipal Building on April 2, 2018, at 7:00 pm, at which time and place objections to said budget and tax resolution for the year 2018 may be presented by taxpayers or other interested persons.

Motion McAllister Second Hogate RCV 3 yes

**ELSINBORO TOWNSHIP
SALEM COUNTY, NEW JERSEY
RESOLUTION 2018-23
RESOLUTION TO AWARD THE CONTRACT FOR MOWING**

WHEREAS, Elsinboro Township has a need for Mowing Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Mowing Services contract to Joseph Robbins; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2018; and

Motion McAllister Second Hogate RCV 3 yes

**TOWNSHIP OF ELSINBORO
RESOLUTION NO. 2018-24**

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2018-25 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2018 budget shall be read by title only.

Motion to approve Jif Safety Contract

Motion McAllister Second Hogate RCV 3 yes

Motion to approve Tax Collectors Annual Report

Motion McAllister Second Hogate RCV 3 yes

Planning Board Recommendations

Police Report, Building inspectors report , CO report and Tax Collectors to be read by clerk

Solicitor Wood was asked by the committee if we are required to have a shelter and she said there is not a statutory requirement.

Committee Reports

Fire Company Mayor Elwell reminded everyone of the Bingo night on March 16 and informed us that the Fire Co. spent half of the \$150,000 grant the received on gear they needed

Emergency Management -Deputy Mayor McAllister reported that he and Mr. Parris had made sure the EMO building was open for anyone who had lost electric in the storms.

Community Development-Mayor Elwell informed everyone that the Sanflippo project was signed and sent to the Mosquito Commission, we have 2 planning board applications pending and S. Locust phase I will start around March 12 pending the weather and we received a DOT Grant for \$170,000.00 to do S. Locust Phase II.

Township Roads- Committeeman Hogate said that Money Island Road needs to be patched and he talked to Ray Owens from the county Road Department about taking care of this for us.

Insurance- Committeeman Hogate Reported that He and Mayor Elwell went to the JIF Elected Officials training and He and Deputy Mayor McAllister went to the JIF meeting so Deputy Mayor McAllister as Deputy Fund Commissioner could see how it was run.

Police Chief Venable informed us that there was a break in on Sinnickson Landing Road in the daytime and to keep vigilant. Mayor Elwell commended the Police Department on a job well done.

Open to Public Comment

Mr. Henderson and Mr. Grant, told everyone about the benefit for the Woodstown Ambulance Squad that was being held on March 25, at the Inn of Salem Country Club.

Date of Next Meeting: April 2, 2018

Motion for Adjournment at 7:50pm by **McAllister Second Hogate RCV 3**
yes

ELSINBORO TOWNSHIP

April 2, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this April 2, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Wood, Clerk Uzdancovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2018-24

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO AUTHORIZING THE CLERK TO READ RESOLUTION NO. 2018-25 BY TITLE ONLY

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2018-25 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2018 budget shall be read by title only.

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2018-25 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO ADOPTING THE 2018 MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO BY TITLE ONLY AS PERMITTED BY RESOLUTION 2018-24

Did the public hearing but Motioned to Table adoption till May meeting

Motion McAllister Second Hogate RCV 3 yes

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

2018-26 RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON April 2, 2018.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION 2018-27
RESOLUTION APPROVING THE AGREEMENT FOR ANIMAL SHELTER
SERVICES

WHEREAS, Elsinboro Township has a need for and Animal Shelter Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Animal Shelter Services with Cumberland County of the Society for the Prevention of Cruelty to Animals t/a South Jersey Regional Animal Shelter; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on April 1, 2018; and

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve VFW raffle license

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve VFW Ladies Auxiliary Bingo License

Motion McAllister

Second Hogate

RCV 3 yes

Police Report and Tax Collectors report were read by clerk

Committee Reports

Fire Company report given by Mayor Elwell 8 EMS calls and 10 Fire

Emergency Management.- Deputy Mayor McAllister told everyone the EMO building was open for the residents for the ice and snow storm we had.

Board of Health- Mayor Elwell informed us the Mosquito Commission will start the Sanflippo project around April 10.

Township Roads-Committeeman Hogate reported during the snow storm Mr. Mauer our Snow plow company did a good job and the county did as well. The reconstruction of S. Locust Drive was started on March 15. The weather is making it a slow start.

Insurance- Committeeman Hogate said he attended the regular JIF March meeting.

Administration-Mayor Elwell reported the planning board has 2 applications coming up. The County was quick to clean up Sinnickson Landing Road from the storm.

Open to Public Comment

Mr. Grant informed us fishing season is in full swing and he is hoping that mediation on the problems he has with his neighbor will be taken care of with mediation.

Loretta Elwell asked what to do with branches that are to long do we need do to something special? Mayor Elwell said they would add her to the list.

Mr. Quinette asked about where the drain on S. Locust Ave. and Yerkees Lane go. Mayor Elwell said they each drain to different locations. Mr. Quinette also asked also asked if we were doing all of S. Locust Ave. Mayor Elwell said the repaving of S. Locust will be split into 2 phases.

Mr. Quinette told everyone on May 13 The Inn at Salem Country Club is having a benefit for the Woodstown Ambulance Squad that burnt down. He also said parking should not be an issue the town should support it.

Resolution Authorizing Executive Session Resolution No. 2018-28

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Any matter in which the release of information would impair the right to receive federal funding.

(3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .

(4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) *Deliberations after public hearing.* Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client/ potential Litigation

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion McAllister Second Hogate RCV 3 yes

Motion to close open session

Motion McAllister Second Hogate RCV 3 yes

Motion to open closed session

Motion McAllister Second Hogate RCV 3 yes

Date of Next Meeting: May 7, 2018

Motion for Adjournment at 8:30pm **Motion McAllister Second Hogate
RCV 3 yes**

ELSINBORO TOWNSHIP

May 7, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this May 7, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Wood, Clerk Uzdancovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

ORDINANCES INTRODUCED

ORDINANCE NO. 2018-04 CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF S. LOCUST AVENUE SECTION II IN THE AMOUNT OF \$204,000 INCLUDING THE APPROPRIATION OF \$34,000 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

Motion McAllister Second Hogate 3 RCV yes

RESOLUTIONS approved

Resolution No. 2018-29

TOWNSHIP OF ELSINBORO
SELF-EXAMINATION OF BUDGET RESOLUTION
[as required by DCA]

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the **Township of Elsinboro** has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 20__ budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the **Township of Elsinboro** that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion McAllister

Second Hogate

3 RCV yes

Township of Elsinboro
Resolution No. 2018-25

Re: Resolution of the Township Committee
Of the Township of Elsinboro adopting
The 2018 Municipal Budget of the
Township of Elsinboro by title only as
Permitted by Resolution 2018-24

Be it resolved by the Township Committee of the Township of Elsinboro, County of Salem that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$ _____ to be raised for municipal purposes;

Be it further resolved that by the Township Committee of the Township of Elsinboro, County of Salem, that a summary of the 2018 Municipal Budget of the Township of Elsinboro be as follows:

Revenues:

Surplus Anticipated	\$ 214,375.00
Miscellaneous Revenues Anticipated	130,437.40
Receipts from Delinquent Taxes	33,110.00
Amount to be raised by Taxation For Municipal Purposes	441,020.21
Total Revenues	\$ 818,942.61

Appropriations:

Within "Caps"	
Operations including Contingent Deferred Charges and Statutory Expenditures-Municipal	\$ 567,451.50
Excluded from "Caps"	
Operations-Total Operations Excluded From "Caps"	\$ 12,703.26
Capital Improvements	35,000.00
Municipal Debt Service	203,787.85
Reserve for Uncollected Taxes	
Total Appropriations	\$ 818,942.61

Now Therefore Be It Resolved, by the Township Committee, of the Township of Elsinboro, County of Salem, that the previously stated items of Revenue and Appropriations which includes the Amount To Be Raised By

Taxation for Local Purposes shall constitute The 2018 Municipal Budget of the Township of Elsinboro and is hereby adopted.

Motion to open to public Motion McAllister Second Hogate 3 RCV yes
Motion to close public Motion McAllister Second Hogate 3 RCV yes
Motion to adopt Motion McAllister Second Hogate 3 RCV yes

ELSINBORO TOWNSHIP
COUNTY OF SALEM

RESOLUTION NO. 2018-30

A RESOLUTION URGING GOVERNOR MURPHY TO SIGN ASSEMBLY BILL
A3724/SENATE BILL S2313 ESTABLISHING THE ZERO EMISSION
CERTIFICATE PROGRAM FOR NUCLEAR POWER PLANTS

WHEREAS, the Township Committee of the Township of Elsinboro recognizes the benefit that the PSEG Nuclear, LLC power plants have been to our township by contributing millions to our local and regional economy, supporting 5,800 jobs with 1,600 direct jobs at the plants, many of those employed being from Township of Elsinboro and the surrounding area, and

WHEREAS, the Township Committee of the Township of Elsinboro further recognizes that the power plants have proven to be good neighbors dedicated to safe operation and supporting many volunteer and non-profit organizations within our region's community, and

WHEREAS, the Township Committee of the Township of Township of Elsinboro desires to see the nuclear power plants continue to be viable Zero Emission Energy providers, protecting our environment by providing more than 90 percent of New Jersey's carbon free electricity, for 3 million homes, and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Elsinboro that it does hereby urge Governor Phil Murphy to sign the Zero Energy Emission Certificate Program for nuclear power plants legislation, and

BE IT FURTHER RESOLVED that this resolution be forward to New Jersey Governor Phil Murphy, Senate President Stephen M. Sweeney and the municipalities of Salem County.

Motion McAllister Second Hogate 3 RCV yes

Police Report, Building inspectors report, CO report and Tax Collector's report were read by clerk

Township Solicitor nothing at this time

Committee Reports

Fire Company – 5 Fire calls and 8 Ambulance calls

Emergency Management.- Deputy Mayor McAllister met with George Parris to prepare for the drill on May 22.

Community Development-Mayor Elwell said there will be a meeting in June about the breach in the dike. We also received a letter from PSE&G about the condition of Money Island Road. The road is in very bad shape and PSE&G wants us to do something about it or they will have to do away with certain things on that road. Mayor Elwell said we will do some minor repairs but until the dike is fixed he does not see a reason to do anything further.

Township Roads-Committeeman Hogate told everyone that the contractor did a nice job on S. Locust Ave. and soon we will start the other part of S. Locust.

Board of Health- Mayor Elwell informed us the County is working on the San Flippo project and it is going well.

Open to Public Comment

Nothing from the public

Date of Next Meeting: June 4, 2018

Motion for Adjournment made at 5:41pm by McAllister, Second Hogate, 3 RCV
yes

ELSINBORO TOWNSHIP

June 4, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this June 4, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Wood, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

Retired Deputy Mayor Elk

Mayor Elwell read the names of all the veterans Elsinboro has honored over the years.

Retired Deputy Mayor Elk read the resolution honoring our Veteran of the year, Harry Davenport

Mayor Elwell then explained the 2nd grade shadowing program he came up with a few years ago to help children understand a little about government and introduced the students.

RESOLUTIONS TO BE APPROVED

RESOLUTION (2018-31)

RESOLUTION TO HONOR MAYOR OF ELSINBORO'S SECOND GRADE

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government, and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Shelby Liber for being elected by her peers as Mayor; and

WHEREAS, the Elsinboro Township Committee commends Shelby Liber for her campaign efforts, and

WHEREAS, Elsinboro Township Committee is honored to have Shelby Liber shadow the Mayor and Elsinboro Township Committee for the June 4, 2018 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Shelby Liber; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to her and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION (2018-32)

**RESOLUTION TO HONOR THE DEPUTY MAYOR OF ELSINBORO'S
SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and.

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Lucas Gandy for being elected by his peers as Deputy Mayor; and

WHEREAS, the Elsinboro Township Committee commends Lucas Gandy for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Lucas Gandy shadow the Mayor and Elsinboro Township Committee for the June 4, 2018 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Lucas Gandy; and,

BE IT FURTHER RESOLVED that a copy of this resolution be presented to him another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION (2018-33)

**RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF
ELSINBORO'S SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Sol Elmer for being elected by his peers as Committee Person; and

WHEREAS, the Elsinboro Township Committee commends Sol Elmer for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Sol Elmer shadow the Mayor and Elsinboro Township Committee for the June 4, 2018 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Sol Elmer; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to him and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION (2018-34)
RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF
ELSINBORO'S SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Pennylane Westberry for being elected by her peers as Committee Person; and

WHEREAS, the Elsinboro Township Committee commends Pennylane Westberry for her campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Pennylane Westberry shadow the Mayor and Elsinboro Township Committee for the June 4, 2018 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Pennylane Westberry; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to her and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION (2018-35)
RESOLUTION TO HONOR VETERAN OF THE YEAR**

WHEREAS, Harry Davenport III served his Country in the United States Marine Corps from November 1969 until November 1975; and

WHEREAS Harry Davenport III served as a Rifleman with the 1st Marine Division in Vietnam; and

WHEREAS, Harry Davenport III served in operations against insurgent communist forces and in Operation Dubois Square against hostile forces in 1970; and

WHEREAS, Harry Davenport III was then stationed in Okinawa with the 3rd Marine Division and served as Company Armory; and

WHEREAS, Harry Davenport III was transferred to Quantico, Virginia in 1971, where he participated in the combat training of Junior officers at the Marine Corps Development and Education Command.

WHEREAS, Harry Davenport III was awarded the Meritorious Unit Commendation Ribbon, Combat Action Ribbon, Vietnam Service Ribbon, National Defense Ribbon, and Sharp Shooters Badge; and

WHEREAS, Harry Davenport III is a Minister with the United Pentecostal Church International; and

WHEREAS, Harry Davenport III has been involved in the Ministry for over 35 years, and has served as Assistant Pastor and Pastor.

WHEREAS, Harry Davenport III retired from DuPont Company in 1996 and Rastelli's foods in 2016; and

WHEREAS, Harry Davenport III has lived in Elsinboro Township for 43 years, where he has raised his 4 children; and

WHEREAS Harry Davenport III has served courageously and unselfishly for God, His Country and His Community; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that Harry Davenport III is named **Veteran of the Year 2018**; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to him and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION (2018-36)
ABC LIQUOR LICENSE RENEWAL**

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2018 to June 30, 2019.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Hryad, LLC, t/a Kurts Package Store 441 Fort Elfsborg Road, Elsinboro Twp., Salem, N.J. 08079 License # 1703-44-002-005 Fee \$318.00

2. Corporal Joseph C. Toulson Post #253 Veterans of the Foreign Wars, 20
Phillip Drive, Salem, N.J. 08079 License #1703-31-005-001 Fee \$150.00.

Motion McAllister

Second Hogate

RCV 3 yes

TOWNSHIP OF ELSINBORO

2018-37

**A RESOLUTION OF THE GOVERNING BODY OF THE
TOWNSHIP OF ELSINBORO ADOPTING THE FORM OF THE
NEW JERSEY TORT CLAIMS ACT QUESTIONNAIRE REQUIRED
TO BE UTILIZED BY CLAIMANTS FOR THE FILING OF
NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF
ELSINBORO IN ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6 AND
DESIGNATING QUAL-LYNX AS THE AGENT FOR THE
TOWNSHIP OF ELSINBORO TO PROVIDE THE QUESTIONNAIRE
TO ALL OF THE CLAIMANTS AND TO RECEIVE THE
COMPLETED QUESTIONNAIRE FROM THE CLAIMANTS.**

WHEREAS, the New Jersey Tort Claims Act, specifically *N.J.S.A. 59:8-6*, provides that a public entity may adopt a form specifying information to be contained in claims filed against a public entity or its employee under the New Jersey Tort Claims Act; and

WHEREAS, the Township of Elsinboro is a public entity as defined in New Jersey Claims Act; and

WHEREAS, the Township of Elsinboro has determined that it is advisable, necessary and in the public interest to adopt a form Tort Claims Act Questionnaire in the form attached hereto and made a part of this Resolution; and

WHEREAS, the Township of Elsinboro has determined that it is in their best interest to designate the Claims Administrator for the Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund (TRICOJIF), Qual-Lynx, as their agent to provide the Tort Claims Act Questionnaire to all of the Claimants and to receive the completed Questionnaire from the Claimants.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Elsinboro, assembled at a public session on this 4th day of June 2018, that the attached form of Tort Claims Act Questionnaire be and it is hereby adopted as the official Tort Claim Act Questionnaire in accordance with *N.J.S.A. 59:8-6* for the Township of Elsinboro; and

BE IT FURTHER RESOLVED, that all persons making claims against the Township of Elsinboro, in accordance with the New Jersey Tort Claims Act, *N.J.S.A. 59:8-1, et seq.*, shall be required to complete the Questionnaire which is attached as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

BE IT FURTHER RESOLVED, that Qual-Lynx, the Claims Administrator for the Gloucester Salem Cumberland Counties Municipal Joint Insurance Fund (TRICOJIF) be and they are hereby designated as the agent for the Township of Elsinboro to provide the Tort Claims Act Questionnaire to all Claimants and to receive the completed Questionnaire from the Claimants.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT
RESOLUTION 2018-38**

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2018 to June 2019 in the amount of \$3819.00. This application requires a 25% cash match amount of \$955.00 and a 75% in-kind match amount of \$2864.00.

The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION NO. 2018-39
RESOLUTION TO APPROVE THE 2017 AUDIT AND CORRECTION
PLAN.**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of **N.J.S.A. 40A:5-6**, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

**General Comments
Recommendations**

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments
Recommendations**

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve Raffle license for the Salem County Historic Society

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve PSE&G Helicopter Landing Pad

Motion McAllister

Second Hogate

RCV 3 yes

ORDINANCE FOR ADOPTION

ORDINANCE NO. 2018-04 CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF S. LOCUST AVENUE SECTION II IN THE AMOUNT OF \$204,000 INCLUDING THE APPROPRIATION OF \$34,000 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

Open to public - Motion McAllister Second Hogate RCV 3 yes

Close public session- Motion McAllister Second Hogate RCV 3 yes

Adopt- Motion McAllister Second Hogate RCV 3 yes

Police Report, Tax Collectors Report, Building inspectors report and CO report were read by clerk

Township Solicitor- Nothing at this time

Committee Reports

Fire Company – none

Emergency Management- McAllister informed us the FEMA drill was graded this year and Mr. Parris the Emergency Management coordinator told us the drill went very well and all volunteers for fire and ambulance did a great job.

Community Development-Mayor Elwell reported that there will be a meeting dealing with the Wellness Grant meeting, we are still getting ideas on how to spend the money we received. Mayor Elwell told us 44 students from Elsinboro went to the Honor's luncheon this year and Mike Shute was the speaker.

Township Roads –Committeeman Hogate told everyone we are trying to do something about the repairs to be made on Money Island Road. Met with county to discuss water issues for Sinnickson Landing Road and a few others. Committeeman Hogate also told everyone the Township roads are mowed and the county roads still need to mowed.

Board of Health-Mayor Elwell reported the Mosquito Commission is working on the San Flippo Property, it is a slow process but will get done.

Insurance- **Committeeman Hogate** Attended the regular monthly meeting and quarterly finance meeting. The Jif Loss control Inspector did his inspection on May 31, 2018 and it went well.

Open to Public Comment

Mr. Hart asked about city water and sewer. Mayor Elwell responded that we do not have funding to do anything about that at this time and residents in Tilbury did not want it.

Mr. Liber wanted to know if the PSE&G ramp will reopen, Mayor Elwell said that PSE&G will not reopen the ramp with the Judge's ruling as it stands. The township does not have enough man power to take it over and if the ramp was to reopen it would have to follow the Judge's ruling.

Mr. Grant said he heard that PSE&G is selling the boat ramp. He also said the Inn likes to do non-profit benefits and if the township wanted to they could use it.

Date of Next Meeting: July 2, 2018

Motion for Adjournment made at 8:00pm **Motion McAllister Second Hogate**
RCV 3 yes

**ELSINBORO TOWNSHIP Special Meeting
June 26, 2018**

This meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this June 26, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Committeeman Doug Hogate, John Willadsen, Clerk Uzdanic, Uzdanovics,

Clerk Agenda/Action Items

Resolution to be Introduced

Resolution No. 2018-36 Resolution approving Liquor License Renewal for the Brown Derby

Motion McAllister Second Hogate 3 RCV yes

Abbotts Farm Road was rescheduled

Mayor Elwell to meet with PSE&G to discuss Money Island Road

The pumping station is on hold no money available.

LAC will be discontinuing its dumpster pick up starting 1/1/2019

Open to Public Comment - No Public

Date of Next Meeting: July 2, 2018

Motion for Adjournment at 5:55pm **by McAllister Second Hogate 3 RCV yes**

ELSINBORO TOWNSHIP

July 2, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this July 2, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

RESOLUTIONS TO BE APPROVED

Resolution No. 2018-41 Resolution authorizing emergency road closure of a portion of Money Island Road.

Motion McAllister Second Hogate RCV 3 yes

Motion to approve Raffle license for Elsinboro Fire Company

Motion McAllister Second Hogate RCV 2 yes Mayor Elwell Abstains

Motion to approve letter to the County of Salem in support of the 4H program.

Motion McAllister Second Hogate RCV 3 yes

The Township does not have any roads pertaining to block 36 lot 5 on this ROW for Farmland Preservation Action.

Committee Reports

Emergency Management – Deputy Mayor McAllister has a list of Pot holes to be taken care of .

Township Roads- Committeeman Hogate informed everyone the bid opening for S. Locust will be set soon. Storm water training will be on June 26.

Insurance-Committeeman Hogate attended the Jif meeting on June 25 and the Retreat for JIF will be on July 26.

Open to Public Comment

Mr. Ed Ramsey from Pittsgrove Township gave a talk on Economic development in Salem County.

Date of Next Meeting: August 6, 2018

Motion for Adjournment made at 7:35pm **McAllister Second Hogate**
RCV 3 yes

ELSINBORO TOWNSHIP

August 6, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this August 6, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Karen Wood, Solicitor Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

**RESOLUTION (2018-42)
RESOLUTION AUTHORIZING EXTENSION
OF GRACE PERIOD FOR TAXES DUE AUGUST 1, 2018**

WHEREAS, the Elsinboro Township did not mail out the **2018/2019** Tax Bills until **July 25, 2018**; and

WHEREAS, the Elsinboro Township desires to extend the grace period on taxes due **August 1, 2018** to **August 20, 2018**.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector, is hereby authorized and directed to extend the grace period on taxes due **August 1, 2018** to **August 20, 2018**

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2018-73
RESOLUTION TO CANCEL TAXES DUE TO DISABLED VETERAN STATUS
EFFECTIVE FEBRUARY, 2018

WHEREAS, Michael V Shute, owner of Block 19 Lot 6.06, 39 S Locust Ave has been declared as a totally disabled veteran effective February, 2018, and

WHEREAS, this declaration exempts his taxes from April 1, 2018 through 12/31/2018 for the 2018 tax year in the amount of \$4789.80.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the Township of Elsinboro is authorized to cancel taxes on Block 19 Lot 6.06, 39 S Locust Avenue in the amount of \$4789.80 for the balance of the 2018 Tax Year.

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2018-44 New Jersey Department of Transportation
Division of Local Aid and Economic Development Recommendation of Award
State Aid Project.

Ricky Slade Construction – \$149,886.00

South State Inc. – \$192,855.14

RE Pierson Construction- \$184,883.18

GWP Enterprises, Inc. – 182,955.00

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2018-45 Resolution urging Salem County to re-enforce
Sinnickson Landing Road

Motion McAllister Second Hogate RCV 3 yes

Mayor Elwell explained the need for this resolution. He said if something isn't done soon we could lose the road and many of the farmers have already lost land that they use to farm because of the problem not being fixed.

Police Report, Building inspectors report, CO report and Tax Collector's report to be read by clerk

Township Solicitor told everyone her office is moving just down the street to 95 S. Broadway Pennsville.

Committee Reports

Fire Company – Mayor Elwell told us the OSHA Inspection went well.

Emergency Management.- Deputy Mayor McAllister Informed us that they have had a couple of interviews for the Deputy EMO coordinator's position since the

Board of Health- Mayor Elwell informed everyone that in the board of health meeting it was brought up that the mosquito spraying is up because of the weather and flooding.

Township Roads- Committeeman Hogate explained that it was going to be expensive for the county to fix Sinnickson Landing Road but it has to be done. He also attended the bid opening for S. Locust section II on July 25.

Insurance- Committeeman Hogate went to the JIF retreat July 26 and 27 and met with the Right to Know inspector on July 30.

Open to Public Comment

Mr. Quinette asked why we had an ambulance out back? Mayor Elwell said it was there because they needed the room in the Fire House for the new Ambulance and it was suppose to be sold but they have not come to get it yet. Mr. Quinette also asked for a plaque or nameplate to put Mrs. Plaskets name on for all of the things she has donated. Mayor Elwell said that was a nice idea and we work on it.

Mrs. Elwell told the committee that there is to much speeding on Salem Hancocks Bridge Road around 9 to 11 at night. Chief Venable told her he would try to get the guys out there during those times.

Date of Next Meeting: September 4, 2018 at 5:00pm

Motion for Adjournment at 7:40pm **Motion McAllister Second Hogate**
RCV 3 yes

ELSINBORO TOWNSHIP

September 4, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this September 4, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Karen Wood, Solicitor Clerk Uzdancovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

Resolution No. 2018-46

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the South Locust Avenue Section III and Delaware Avenue Reconstruction.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (Mayor/Committee) and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019- South Locust Avenue Section III and Delaware Avenue Reconstruction-00047 to the New Jersey Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee
On this 4th day of September , 2018.

Motion McAllister Second Hogate RCV 3 yes

Resolution No. 2018-47
Amending Elsinboro Township Personnel Policy

WHEREAS, Elsinboro Township has adopted a Personnel Policies and Procedures Manual and Employee Handbook and has reviewed same annually to assure it has been updated in order to comply with the Municipal Excess Liability (MEL) Joint Insurance Fund requirements; and

WHEREAS, it is recommended by the Municipal Excess Liability (MEL) Joint Insurance Fund that members review and update their Personnel Policies and Procedures Manual and Employee Handbook every two years in order to qualify for the MEL's deductible and premium rate incentives under the Employment Practices Liability (EPL) coverage, and;

WHEREAS, the Municipal Clerk has reviewed said manual and Handbook has recommended the changes set forth hereafter be made to the manual and Handbook in accordance with the recommendations of MEL and that same supersede any inconsistent provisions in said manual; and

WHEREAS, the Township Committee concurs with the Municipal Clerk's review and hereby amends its Personnel Policies and Procedures Manual and Employee Manual as set forth hereafter;

NOW THEREFORE BE IT RESOLVED on this 4th day of September, 2018, by the Township Committee of the Township of Elsinboro, that the amendments to the Policy and Procedures Manual are attached. None were required for the Employee Handbook.

Motion McAllister

Second Hogate

RCV 3 yes

Resolution No. 2018-48
RESOLUTION TO HONOR GEORGE PARRIS

WHEREAS, the Mayor and Elsinboro Township Committee wish to honor George Parris; and

WHEREAS, George Parris and his wife Pearl have lived in Elsinboro since 1985 where they raised their 2 boys George and Sam; and

WHEREAS, George Parris has served Elsinboro Township for over 20 years in various roles; and

WHEREAS, George Parris continues to serve as the Emergency Management Coordinator; and

WHEREAS, George Parris has been a valued member of the Elsinboro Township Planning Board; and

WHEREAS, George Parris always puts Elsinboro Township first; and

WHEREAS, George Parris has brought Elsinboro Township’s Emergency Management Office to a new level with his knowledge and professionalism; and

WHEREAS, George Parris has led the Elsinboro Township through many emergencies, including hurricanes, flooding, snow storms, road closures, tree’s down and numerous other events; and

WHEREAS, George Parris has successfully led the Emergency Management Team through training exercises, state and federally graded drills, and hazard mitigation planning; and

WHEREAS, George Parris has been a valuable resource for the Elsinboro Fire Company and all of the residents of Elsinboro Township; and

WHEREAS, George Parris has set the standard for Emergency Management Coordinators, and has committed his career to Elsinboro Township; and

WHEREAS, his voluntary contributions are exemplary to the dedication that is the foundation upon which communities succeed and he is now being honored for his many attributes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that the Township registers its appreciation for his dedication to his community and fellow man and hereby honors, George Parris.

BE IT FURTHER RESOLVED that a copy of this resolution be presented to him and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

Resolution No. 2018-49

**RESOLUTION APPOINTING DEPUTY EMERGENCY MANAGEMENT
COORDINATOR II**

WHEREAS, there is a need in Elsinboro Township for a Deputy Emergency Management Coordinator II; and

WHEREAS, Michael Khairzada is being appointed as the Deputy Emergency Management Coordinator II; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, that Michael Khairzada is hereby appointed as Deputy Emergency Management Coordinator II for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect September 1, 2018 ending December 31, 2018.

Motion McAllister

Second Hogate

RCV 3 yes

Resolution No. 2018-50
RESOLUTION OF THE TOWNSHIP OF ELSINBORO IN SUPPORT OF SALEM HIGH SCHOOL 5K RAM RUN

WHEREAS, The Salem High School will hold a 5k run on October 20, 2018 at 9:00am, and

WHEREAS, the 5K Ram run will utilize both County of Salem Road and the following road associated within the Township of Elsinboro, S. Tilbury; and

WHEREAS, the individuals responsible for the 5K Ram Run will be providing sufficient traffic control with the assistance of the Salem City Police; and

WHEREAS, the individuals responsible for the 5K Ram Run will provide written confirmation to the Township of Elsinboro of said traffic control and Salem City Police assistance on or before October 10, 2018; and

WHEREAS, the Salem high school board of Education will provide a certificate of liability for this function to the Township of Elsinboro on or before October 10, 2018 ;and

WEHREAS, based on the foregoing, the Township Committee of the Township of Elsinboro believes that it is in the best interests of the residents of the Township of Elsinboro to support the Salem High School 5K Ram Run;

Now THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Elsinboro hereby supports the Salem High School 5K Ram Run to be held October 20, 2018

Motion McAllister

Second Hogate

RCV 3 yes

Resolution No. 2018-51
A RESOLUTION REQUESTING THE SALEM COUNTY MOSQUITO COMMISSION TO EXPAND THE SCOPE OF THE SANFLIPPO PROJECT TO INCLUDE THE ADJACENT WATERWAY AND CONTINUE TO SALEMFT. ELFSBORG ROAD

WHEREAS, the Township of Elsinboro is requesting that the Salem County Mosquito Commission expand the scope of the Sanflippo ditch maintenance project to include the adjacent waterway and continue to Salem Ft. Elfsborg Road; and

WHEREAS, the Salem County Mosquito Commission is currently engaged in the Sanflippo project and the requested section is connected to the current work; and

WHEREAS, the recent flooding in Elsinboro Township as a result of a failed tide gate has demonstrated the importance of maintaining our waterways; and

WHEREAS, this water way is vital to ensuring that we are protected during severe weather incidents, tidal flooding, and everyday life; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Elsinboro strongly supports this project and requests this project be extended to include the entire waterway; and

BE IT FUTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion McAllister

Second Hogate

RCV 3 yes

The Police Report was read by the clerk and Tax Collector report was read by the Deputy Tax Collector Ida Forrest

Township Solicitor – nothing at this time

Committee Reports

Fire Company - No Report

Emergency Management.- McAllister No Report at this time

Community Development – Mayor Elwell said there would be a meeting for the Sluice gate and the pump project. Mayor Elwell also reported that the county is advising they cannot afford their share of the pump project on Salem Ft. Elfsborg Road. Sinnickson Landing road pipes are in process of being repaired. Mayor Elwell informed everyone PSE&G is putting up a gate on Money Island Road at the portion that will be closed to vehicles.

Township Roads-Committeemen Hogate said he would contact the county to Patch Money Island and the Schier Ave.

Open to Public Comment

Mr. Grant told us he has the permit for Ned Shimp to mow. He also has concerns that there aren't any documents about maintaining the beach access and sand fence.

Mr. Haynes donated historical items he has found in Elsinboro throughout the years and donated some to us.

Date of Next Meeting: October 1, 2018

Motion for Adjournment made at 5:55pm by **McAllister second Hogate 3 RCV yes**

ELSINBORO TOWNSHIP

October 1, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this October 1, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Karen Wood, Solicitor Clerk Uzdhanovics, and several residents

Moment of silence for George Parris

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

Ordinance to be introduced

Ordinance No. 2018-05 An Ordinance regulating the setbacks and requirements for accessory storage shed structures located on residential lots and procedure for approval, By title only

Motion McAllister Second Hogate RCV 3 yes

Resolution No. 2018-53

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE DELAWARE AVENUE RECONSTRUCTION.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (Mayor/Committee) and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Delaware Avenue Reconstruction-00047 to the New Jersey Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee

On this 1 day of October, 2018.

Motion McAllister Second Hogate RCV 3 yes

Resolution No. 2018-54

EL SINBORO TOWNSHIP RESOLUTION TO PLACE MUNICIPAL CHARGES ON TAX PROPERTIES WHERE SERVICE WORK, FINES OR LEGAL FEES WERE ORDERED AND WORK WAS PERFORMED AS OUTLINED FOR BLOCK 32 LOT 13, 23 EVERGREEN AVENUE

WHEREAS, there exists a need to perform work on certain properties and/or certain charges need to be applied to these properties as stated in the attached schedule; and

WHEREAS, said work must be ordered by the Elsinboro Township Housing Department and performed by the Township of Elsinboro on these properties also stated in the attached schedule and noted with work order numbers; and,

WHEREAS, performing this required work will result in a municipal charge against the stated property to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date; and

WHEREAS, other charges such as fines or legal fees are required due to certain actions that require collection of municipal charges may also be included on the attached schedule; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be placed on said properties for the work which must be performed, to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be place on said properties for the work which must be preformed and/or other charges need to be recorded.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chief Financial Officer, Housing Department, and Tax Collector as their authorization and that records be noted accordingly.

Motion McAllister

Second Hogate

RCV 3 yes

Resolution 2018-55

AMENDING EL SINBORO TOWNSHIP PERSONNEL POLICY

WHEREAS, Elsinboro Township has adopted a Personnel Policies and Procedures Manual and Employee Handbook and has reviewed same annually to assure it has been updated in order to comply with the Municipal Excess Liability (MEL) Joint Insurance Fund requirements; and

WHEREAS, it is recommended by the Municipal Excess Liability (MEL) Joint Insurance Fund that members review and update their Personnel Policies and Procedures Manual and Employee Handbook every two years in order to qualify for the MEL's deductible and premium rate incentives under the Employment Practices Liability (EPL) coverage, and;

WHEREAS, the Municipal Clerk has reviewed said manual and Handbook has recommended the changes set forth hereafter be made to the manual and Handbook in accordance with the recommendations of MEL and that same supersede any inconsistent provisions in said manual; and

WHEREAS, the Township Committee concurs with the Municipal Clerk's review and hereby amends its Personnel Policies and Procedures Manual and Employee Manual as set forth hereafter;

NOW THEREFORE BE IT RESOLVED on this 1st day of October, 2018, by the Township Committee of the Township of Elsinboro, that the amendments to the Policy and Procedures Manual are attached. None were required for the Employee Handbook.

Motion McAllister Second Hogate RCV 3 yes

Motion to approve Bingo license for Elsinboro Fire Company

Motion McAllister Second Hogate RCV 2 yes
1 abstain - Elwell

Township Solicitor – Nothing at this time

COMMITTEE REPORTS

Fire Company had 5 calls and Ambulance had 6

Emergency Management.- McAllister reported our new Deputy EMO Coordinator has all of his paperwork in.

Community Development.-Elwell informed us the county believes they will be able to extend the Sanflippo project. Mosquito spraying in on going since the count is up. The Sinnickson Landing Road sluice gates are in progress and the other 2 pipes will be awarded to finish the job.

PSE&G put up a gate on Money Island Road. Saturday was Clean Communities Day and all went well. We had a major flooding event on Salem Ft. Elfsborg Road but there were no lives in danger and the water receded. Abbotts Farm Road resident needed help with the flooding.

Township Roads.-Hogate told everyone S. Locust will be paved. The township roads will be mowed around October 15 and the county roads are slowly getting mowed.

Insurance – Hogate reported he attended the JIF meeting.

OPEN TO PUBLIC COMMENT

Mr. Hart asked if the gate at the point was working because it was open a couple days ago. Mayor Elwell said yes it is.

Mr. Grant asked if the mosquito spraying was paid for by the township and Mayor Elwell responded no the county takes care of it.

Date of Next Meeting: **November 5, 2018**

Motion for Adjournment made at 7:40pm by McAllister second Hogate 3 RCV yes

ELSINBORO TOWNSHIP

November 5, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this November 5, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Committeeman Doug Hogate, John Willadsen, CFO, Karen Wood, Solicitor Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion Hogate Second Elwell RCV 2 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion Hogate Second Elwell RCV 2 yes

ORDINANCE to be adopted

Ordinance No. 2018-05 An Ordinance regulating the setbacks and requirements for accessory storage shed structures located on residential lots and procedure for approval,

Motion to table Hogate Second Elwell RCV 2 yes

RESOLUTION to be approved

RESOLUTION NO. 2018-56 Resolution approving change order for S. Locust Avenue and Yerkees Lane.

Motion Hogate Second Elwell RCV 2 yes

RESOLUTION NO. 2018-57 Resolution approving no passing zone in Residential area on Salem Hancocks Bridge Road

Motion Hogate Second Elwell RCV 2 yes

Motion to approve the best practices

Motion Hogate Second Elwell RCV 2 yes

Police Report, Building inspectors report, CO report, and Tax Collector to were read by clerk

Township Solicitor – Nothing at this time

Committee Reports

Community Development- Mayor Elwell informed everyone LAC will not service dumpsters anymore, The police will enforce in no passing zone area and LAC will trim certain areas when they can put it in their schedule.

Township Roads- Committeeman Hogate reported Sinnickson landing road is being finished with emergency funding and should be done soon.

Insurance- Committeeman Hogate attended all the meetings for October.

Administration- Mayor Elwell informed everyone close out meeting will be on December 18, 2018

Open to Public Comment

Date of Next Meeting: December 3, 2018

Motion for Adjournment made at 7:30 pm **Hogate, Second Elwell, RCV 2**
yes

ELSINBORO TOWNSHIP

December 3, 2018

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this December 3, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor Joseph McAllister, Committeeman Doug Hogate, , John Willadsen, CFO, Karen Wood, Solicitor Clerk Uzdanicovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

RESOLUTIONS TO BE APPROVE

RESOLUTION NO. 2018-58 Resolution of support and approval for the Farmland Preservation of the Joseph Ayars Farm

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2018-59 Resolution approving Municipal Drug Alliance Grant for 2019/2020

Motion McAllister Second Hogate RCV 3 yes

Police Report, Building inspectors report, CO report and Tax Collectors Report to be read by clerk

COMMITTEE REPORTS

Fire Company – Mayor Elwell said there were 5 Fire calls in November

Emergency Management – Deputy Mayor McAllister informed us Emergency Management will be interviewing a few people in the next couple of weeks for Deputy Emergency Management Coordinator

- Mayor Elwell reported that the county is still working on Sinnickson Landing Road and we hope they will be able to keep the funding for that project.
- The yearly trash meeting will be held next week and the cost is stable.

- Mayor Elwell also informed us the Senior breakfast had about 25 people in attendance, we hope to get more next year.
- The senior bus trip had 42 people attend.
- Christmas decorating contest will be judged this year on December 14, 2018.

Insurance- Committeeman Hogate told us he attended the JIF meetings last month and everything is going well.

Open to Public Comment

Jen Johnson asked why there were certain things they did for MAPSA in years past but not this year. Mayor Elwell responded that attendance, Money and getting help.

Mr. Grant gave us an update of his plans for his business.

Committeeman Hogate asked Mr. Grant how a walking trail and hunting mix. Mr. Grant said there is very little hunting and they are working on that.

Date of Next Meeting: December 18, 2018

Motion for Adjournment made at 7:21pm by McAllister Second Hogate, 3 RCV yes

ELSINBORO TOWNSHIP

December 18, 2018

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this December 18, 2018 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor Joseph McAllister, Committeeman Doug Hogate, , John Willadsen, CFO, Solicitor Clerk Uzdanovics,

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

PRIDE IN ELSINBORO AWARDS

Mayor Elwell Explained how the Pride in Elsinboro Awards got started. Then proceeded with the awards.

The Good Neighbor Award went to David and Rhonda Muntz
The Resident of the year went to George Parris Jr.

ORDINANCE TO BE ADOPTED

Ordinance 2018-05

AN ORDINANCE REGULATING THE SETBACKS AND REQUIREMENTS FOR ACCESSORY STORAGE SHED STRUCTURES LOCATED ON NON-CONFORMING RESIDENTIAL LOTS AND PROCEDURE FOR APPROVAL

WHEREAS, the purpose of this Ordinance is to amend accessory building setback standards for personal storage structures in all Township zoning district to reflect the constraints of smaller and existing non-confirming lot sizes. This will enable residents a reasonable means for personal storage and provide guidance to the Township Zoning Officer when addressing accessory structures in all zoning districts in the Township. In order to have uniformity within the Township, the Planning Board of Elsinboro Township has recommended the below ordinance.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that:

1. The Zoning Ordinance Schedule of Residential District Regulations Maximum-Minimum Building Standards is repealed and replaced regarding Accessory Uses and Minimum Yard Dimensions for accessory storage shed structures as follows:

<u>ZONE</u>	<u>MINIMUM YARD DIMENSION</u>		
	<u>FRONT</u>	<u>SIDE</u>	<u>REAR</u>
RR-A	6'	2'	2'
LR	6'	2'	2'
MR	6'	2'	2'
CD	6'	2'	2'

*Not less than the principle permitted or existing use.

Alternate Front setback standards will be permissible for lots fronting on the Salem and Delaware Riverfront areas of the Township where development exhibits a 'reverse frontage' orientation on those properties, the setback for the riverfront (technically the rear yard) shall not be less than the setback of the existing principle use so as to not impinging on the adjoining lot's viewshed.

2. Storage Shed Allowances
 - A) Shed must be larger than 150 square feet. A variance is required for sheds larger than 150 square feet.
 - B) Shed must be under ten (10) feet in height.
 - C) Only one (1) shed is permissible on any non-conforming lot.
 - D) Please reference Elsinboro Township Zoning Ordinance Section 3.6 "Construction of Non-Conforming Uses and Structures" for more details.
3. Procedure for Accessory approval

- A) Property survey with diagram of shed including existing sheds or shed brochure must be provided to zoning officer.
- B) Applicant must make an appointment with zoning officer for review.
- C) Applicant must maintain setbacks from side and rear property line.

4. Permits required

- i. Less than 100 sq.ft- Zoning permit only

No foundation system which extends below the frost line required. These structures shall be of sufficient weight to remain in place or shall be anchored to the ground.

- ii. 100-200 sq. ft. - Building and Zoning permits required

Shed required to be place on a stone or concrete base not less than four inches in depth or shall have other frost protected design. These structures shall be of sufficient weigh to remain in place or shall be anchored to the ground.

- iii. Greater than 200 sq. ft. Building and Zoning permits required.

Planning Board Variance Required.
Full footing and foundation system is required.

This Ordinance shall take effect twenty (20) days after adoption and publication as required by law.

Introduced at a regular meeting of the Mayor and Committee of Elsinboro Township held on the 1st of October 2018 and passed upon a second reading of the Mayor and Committee held on the 18th of December, 2018.

Motion to open to public Motion McAllister Second Hogate RCV 3 yes
Motion to close public Motion McAllister Second Hogate RCV 3 yes
Motion to adopt Motion McAllister Second Hogate RCV 3 yes

RESOLUTIONS TO BE APPROVE

RESOLUTION 2018-60

RESOLUTION TO AWARD THE CONTRACT FOR SNOW REMOVAL

WHEREAS, Elsinboro Township has a need for Snow Removal services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Snow removal contract to Charles Mauer; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on January 1, 2019; and

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2018-61

Resolution approving the agreement to provide municipal animal shelter services with Cumberland County of the Society for the Prevention of Cruelty to Animals t/a South Jersey Regional Animal Shelter

WHEREAS, Elsinboro Township has a need for and Animal Shelter Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Animal Shelter Services with Cumberland County of the Society for the Prevention of Cruelty to Animals t/a South Jersey Regional Animal Shelter; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on January 1, 2019; and

Motion McAllister Second Hogate RCV 3 yes

Motion to approve Raffle license for the Elsinboro Fire Company
McAllister Second Hogate RCV 2 yes 1 Abstain - Elwell

Open to Public Comment

None

Date of Next Meeting: January 1, 2019

Motion for Adjournment at 5:45pm **Motion McAllister Second Hogate RCV 3 yes**