

**EL SINBORO TOWNSHIP**

**March 6, 2017**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this March 6, 2017 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Committeeman Doug Hogate, John Willadsen, CFO, Clerk Uzdanovics, and several residents

**Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted**

**Motion Hogate      Second Elwell      RCV 2 yes**

Treasurer's report and list of bills read by Chief Financial Officer

**Motion to pay bills after inspection and sufficient funds are available**

**Motion Hogate      Second Elwell      RCV 2 yes**

**ORDINANCES FOR ADOPTION**

2017-01

**2017 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Elsinboro in the County of Salem finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.0% increase in the budget for said year, amounting to \$16,692.42 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2017 budget year, the final appropriations of the Township of Elsinboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$16,692.42, and that the CY 2017 municipal budget for the Township of Elsinboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

The above ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Elsinboro on the 6<sup>th</sup> day of February, 2017, at the Township Hall, 619 Salem-Ft. Elfsborg Road, Salem, New Jersey, and should be presented for final consideration and passage at a meeting of the Township Committee of the Township of Elsinboro to be held on the 6th day of March, 2017 at 7:00pm.

**Motion to open to public Motion Hogate Second Elwell RCV 2 yes**

**Motion to close public Motion Hogate Second Elwell RCV 2 yes**

**Motion to adopt Motion Hogate Second Elwell RCV 2 yes**

ORDINANCE 2017-02  
AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR  
OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

**WHEREAS**, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2017 shall be as follows:

<b>OFFICER/EMPLOYEE</b>	<b>COMPENSATION</b>
Mayor	\$5,978.00
Township Committee	5,178.00
Registrar of Vital Statistics	483.00
Municipal Improvement Search Clerk	483.00
Tax Clerk	14.24
Chief Financial Officer	10,848.00
Tax Assessor	11,658.00
Tax Collector	9,310.00
Tax Search Clerk	485.00
Planning Board Secretary	\$100/per meeting
Zoning Officer	2,610.00
Construction Official	9,310.00
Electrical Sub-Code Official	2,000.00
Plumbing Sub-Code Official	1,248.00
Fire Sub-Code Official	1,248.00
Crossing Guard	8.72
Emergency Management Coordinator	3,270.00
Deputy Emergency Management Coordinator	1,636.00
Board of Health Secretary	410.00
Board of Health Committee	50.00
Clean Communities Coordinator	200.00
Secretary-Parttime	9.29
Parttime Maintenance Worker	25.50

**Motion to open to public Motion Hogate Second Elwell RCV 2 yes**  
**Motion to close public Motion Hogate Second Elwell RCV 2 yes**  
**Motion to adopt Motion Hogate Second Elwell RCV 2 yes**

Elsinboro Township  
RESOLUTION NO. 2017-17

A Resolution of the Township Committee of the Township of Elsinboro –  
The Municipal Budget of the Township of Elsinboro, County of Salem,  
for the Fiscal Year 2017

BE IT RESOLVED by the mayor and members of the Township Committee of the Township of Pennsville that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2017:

Anticipated Revenues	\$373,814.14
Amount to be raised by taxation	\$432,463.91
Total Revenues	\$806,278.05
Appropriations	\$611,435.26
Reserve for uncollected taxes	\$194,842.79
Total Appropriations	\$806,278.05

**BE IT FURTHER RESOLVED** that said budget shall be published in “South Jersey Times” in the issue of March 19, 2017; and

BE IT FURTHER RESOLVED that a public hearing on the municipal budget and tax resolution will be held at the Municipal Building on April 10, 2017, at 7:00 pm, at which time and place objections to said budget and tax resolution for the year 2017 may be presented by taxpayers or other interested persons.

**Motion Hogate Second Elwell RCV 2 yes**

**RESOLUTION 2017-18  
RESOLUTION ON BID PROCESS FOR ELSINBORO FIRE COMPANY**

**WHEREAS**, the Elsinboro Fire Company is an independent entity separate and apart from the Township of Elsinboro, operating and providing emergency and fire protection services to the residents of the Township of Elsinboro; and

**WHEREAS**, the Elsinboro Fire Company desires to purchase a new ambulance by seeking bids pursuant to N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, the Elsinboro Fire Company lacks certain personnel necessary to facilitate its compliance with the specific bidding requirements of N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS**, the Elsinboro Fire Company has requested the assistance of the Township of Elsinboro in order to assist it with the bid solicitation process only; and

**WHEREAS**, the Township Committee of the Township of Elsinboro desires to utilize its own personnel in order to assist the Elsinboro Fire Company with the promulgation and solicitation of bids in order to procure a new ambulance, pursuant to N.J.S.A. 40A:11-1, et seq.;

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Elsinboro shall assist the Elsinboro Fire Company with the promulgation and solicitation of bids for the procurement of a new ambulance, pursuant to N.J.S.A. 40A:11-1, et seq.

**Motion Hogate Second Elwell RCV 2 yes**

**RESOLUTION 2017-19**  
**RESOLUTION APPOINTING A TAX COLLECTOR**

**WHEREAS**, the Township of Elsinboro has been notified by its Tax Collector, Joanne Marone Eddy, CTC, that she will retire on May 1, 2017; and

**WHEREAS**, the Township of Elsinboro has accepted Ms. Eddy's notice of retirement and therefore desires to replace her and appoint Michelle Allen as the Township of Elsinboro Tax Collector pursuant to N.J.S.A. 40A:9-141; and

**WHEREAS**, there is a need for Michelle Allen to undergo a training/orientation period with the current Tax Collector in order for her to become acclimated to the position, which will begin on March 6, 2017.

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Elsinboro hereby appoints Michelle Allen as the Tax Collector effective May 1, 2017 to December 31, 2017 to finish the unexpired term; and

**BE IT FURTHER RESOLVED**, that Michelle Allen shall commence her employment in a training/orientation capacity effective March 6, 2017.

**Motion Hogate Second Elwell RCV 2 yes**

**Motion** to approve Farmland Preservation for Joseph Ayers

**Motion Hogate Second Elwell RCV 2 yes**

**Motion** to Award Quote for Mowing Roads and Buildings & grounds

**Motion to table until April meeting**

**Hogate Second Elwell RCV 2 yes**

**Motion** to approve Jiff Safety Contract

**Motion Hogate Second Elwell RCV 2 yes**

Police Report, Building inspectors report , CO report and Tax Collectors were read by clerk

**Committee Reports**

Fire Company- Sherry Biddle reported 9 Fire calls, 10 EMS calls and thanked LAC for the loan of an ambulance while Elsinboro's was being repaired. She also reminded everyone of BINGO night March 31, 2017.

Insurance - Committeeman Hogate informed us he has attended all meetings.

Community Development-Mayor Elwell told everyone we submitted the resolution for Sustainable Jersey for a grant to possibly help with LED lights for street lighting and cost savings.

**Public Comment**

Mrs. Grant asked what the complaints on the police report were and Lt. Venable said they could be anything.

Mr. Hart told us the gate was back up at Elsinboro Point.

Mr. Simpkins asked why his branches had not been picked up and Mayor Elwell asked if he had called and he hadn't so we put him on the list for March.

Mrs. Grant told everyone they would be holding open house events, the first one on March 25, 2017 from 1-4.

Date of Next Meeting: April 10, 2017

**Motion for Adjournment** made at 7:40pm by **Hogate, Second Elwell RCV 2**  
**yes**