

**EL SINBORO TOWNSHIP  
PLANNING BOARD**

Dave Faulhaber - Chairman 935-4472

Steve Cornman - Secretary 935-7593

**Board Minutes**

Meeting Date: January 15, 2014

The Elsinboro Planning Board re-organization meeting was held at 6:30 p.m. in the Emergency Management Building. Members present were Chairman Dave Faulhaber, Steve Cornman, Sean Elwell, George Parris, Frank Master, Kurt Kaufmann, Jack Elk, Rich Kazunas, Bill McGowan III, Ken Brown, and Bill McGowan, Jr. There were no members of the public present for the meeting. The meeting was opened by Dave Faulhaber who then read the sunshine law statement. The Chairman started the meeting with a salute to flag.

Motion #1: Bill McGowan III made a motion to appoint Dave Faulhaber as Chairman pro tempore. Frank Master seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #2: Jack Elk made a motion to appoint Steve Cornman as Secretary pro tempore. Frank Master seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

The following members were sworn in to new terms by Dave Faulhaber. George Parris, Sean Elwell, Jack Elk, Steve Cornman, and Bill McGowan III.

Motion #3: Sean Elwell made a motion to elect Dave Faulhaber as Chairman for the year 2014. Jack Elk seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #4: Kurt Kaufmann made a motion to appoint Steve Cornman as Board Secretary for the year 2014. Jack Elk seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #5: Dave Faulhaber made a motion to elect Kurt Kaufmann as Vice-Chairman for the year 2014. Frank Master seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #6: George Parris made a motion to appoint George Rosenberger as Board Solicitor for the year 2014. Rich Kazunas seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #7: Sean Elwell made a motion to appoint the firm of Fralinger Engineering as Board Engineer for the year 2014. Jack Elk seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #8: Steve Cornman made a motion to appoint the Office of the Salem County Planning Board to provide Planning Services for the year 2014. Jack Elk seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #9: Jack Elk made a motion to designate the South Jersey Times as the newspaper to which the Board's meeting and legal notices shall be sent for the year 2014. George Parris seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #10: Steve Cornman made a motion to set the regular meeting dates of the Board to the 3rd Wednesday of each month, at 6:30 PM, in the Emergency Management Building, Elsinboro Township, Salem County, New Jersey. The Board shall be authorized to discuss and formally act upon any business affecting the Board at its regular meetings. Frank Master seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

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Motion #11: Kurt Kaufmann made a motion direct the Board Secretary to file a copy of the Schedule of Meeting Dates for the year 2014 with the Township Clerk. Rich Kazunas seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #12: Sean Elwell made a motion to direct the Secretary to mail a copy of a Schedule of Meeting Dates For the Year 2014 to the Board's designated newspaper within seven days following the date of the Resolution memorializing the Re-Organization of the Board for 2014. Rich Kazunas seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #13: Jack Elk made a motion direct the Board Secretary to post and maintain a copy of the Schedule of Meeting Dates for the year 2014 upon the Municipal Bulletin Board. Rich Kazunas seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #14: Kurt Kaufmann made a motion to dispense with the reading and to approve the minutes from the December 18, 2013 meeting. Frank Master seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

Motion #15: Bill McGowan III made a motion to adopt resolution 2014-01, Elsinboro Township Planning Board Re-Organization for the Year 2014. Rich Kazunas seconded the motion. The motion carried by a vote of 9 ayes, 0 nays, and 0 abstentions.

The Chairman discussed his priorities for the year 2014.

1. Appoint a sub-committee to look at the possibility of re-zoning the riverfront properties to reduce the burden on property owners due to the existing small lot sizes.

Kurt Kaufmann requested that the board members be notified earlier if the monthly meeting is being cancelled due to lack of business. Sean Elwell suggested that meeting cancellation notifications be made by emailing the members by the Friday before the scheduled meeting to allow the members to plan accordingly. He would discuss this with the Township Clerk.

Sean Elwell updated the board on the townships new policy regarding application escrow balances. After discussing this with the Board Solicitor; the policy going forward is that all business regarding the processing of applications and resolutions would cease when it is determined that the applicant's escrow requires replenishment. The intent is to address the township's burden regarding the collection of escrow balance overages.

With no further business before the board, Jack Elk made a motion to adjourn. George Parris seconded the motion. The motion carried by a unanimous vote and the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

  
Wm. Steve Cornman